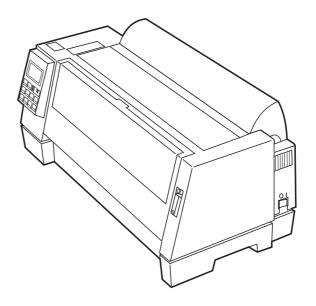
4227 plus User's Guide



First Edition (November 1998)

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Getting Started

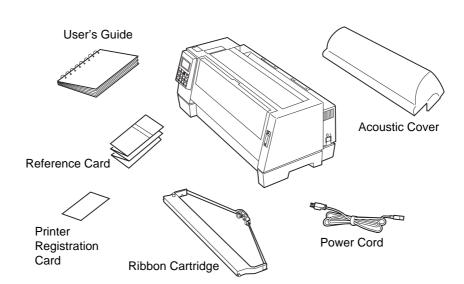
Getting Started

_Chapter 1

Unpacking

1 Remove the printer from the carton.

Caution: Do not lift the printer by yourself; it weighs 21 kilograms (46 pounds).



If any items are missing or damaged, contact your point of purchase. If you need to purchase a parallel printer cable, we recommend

Lexmark part number 1329605 (3.05 m or 10 ft.) or 1427498 (6.1 m or 20 ft.).

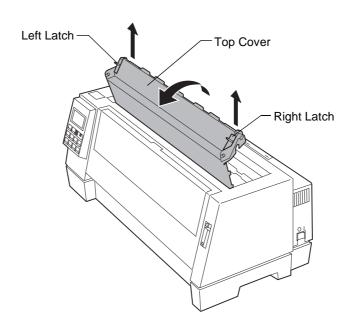
If you need to purchase an RS-232 serial cable, we recommend Lexmark part number 1038693 (15.3 m or 50 ft.).

2 Place the printer so the front of the printer aligns with the edge of the desk or table.

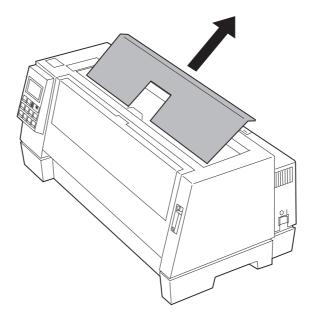
Note: If you want to print more than 100 forms, make sure they stack up below the printer (on the floor) when they are finished printing to prevent jams.

3 Remove all packing tape from the printer.

4 Pull up the left and right latches on the top cover and lift the top cover to remove it.



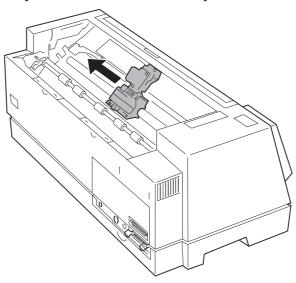
5 Remove the protective cardboard.



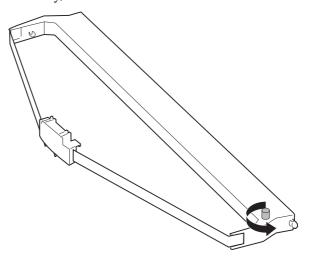
Installing the Ribbon Cartridge

- **1** Make sure the printer is Off.
- **2** Make sure the top cover is removed. If you need help, see step 4 on page 2.

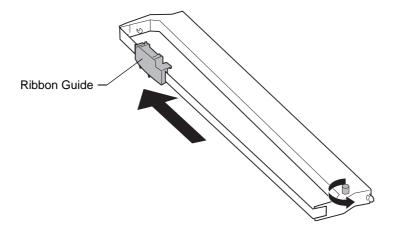
3 Manually move the printhead to the side of the printer as shown.



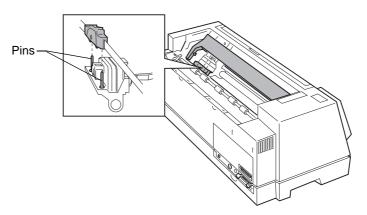
4 Rotate the ribbon advance knob counterclockwise to ensure the ribbon feeds smoothly. If necessary, untwist the ribbon.



5 Manually move the ribbon guide to the side of the cartridge, as shown, then rotate the ribbon advance knob to take up any slack in the ribbon.

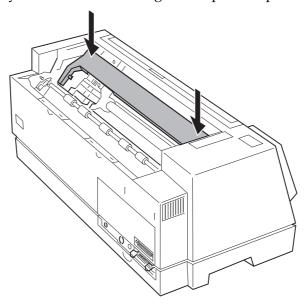


6 Insert the ribbon guide over the metal pins on each side of the printhead.

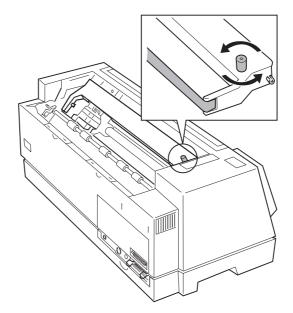


- **7** Manually move the printhead to the center position.
- **8** Align and insert the left and right side tabs of the ribbon cartridge into the slots in the side frames.

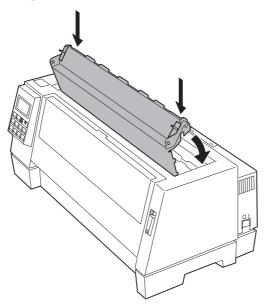
Press down firmly on the ribbon cartridge to snap it into place.



9 Make sure the ribbon feeds smoothly by rotating the ribbon advance knob counterclockwise.

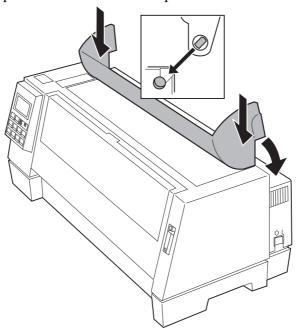


10 Replace the top cover.



- **11** Attach the acoustic cover.
 - **a** Align the notches on the acoustic cover with the slots on the top cover.

b Snap the acoustic cover into place.



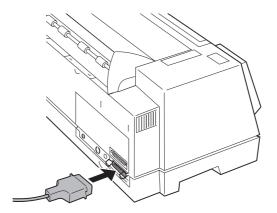
C Close the acoustic cover.

Connecting the Parallel Cable

You will need to connect either a parallel cable or a serial cable to the printer. If you are installing a serial cable, see "Connecting the Serial Cable" on page 10 for help.

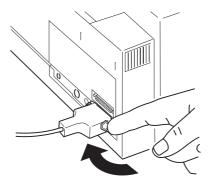
- **1** Make sure your computer and the printer is Off.
- **2** Unplug your computer and printer.

3 Connect the parallel cable. This cable is not supplied with your printer. An IEEE 1284-compliant parallel cable such as Lexmark part number 1329605 (3.05 m or 10 ft.) or 1427498 (6.1 m or 20 ft.) is recommended.



Note: You do not need to attach a grounding wire to the computer.

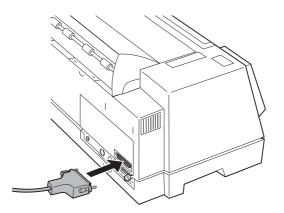
4 Fasten the clip wires to the parallel cable. You will hear a click.



- **5** Connect the other end of the parallel cable to your computer.
- **6** Continue with "Connecting the Power Cord" on page 11.

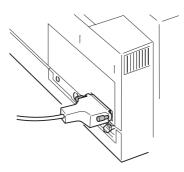
Connecting the Serial Cable

- **1** Make sure both the printer and your computer are turned off and unplugged.
- **2** Connect the serial cable. The cable is not supplied with your printer. We recommend Lexmark's null modem RS-232 (DB 25 Female to DB 25 Male) serial cable, part number 1038693 (50 ft.).



Note: You do not need to attach a grounding wire to the computer.

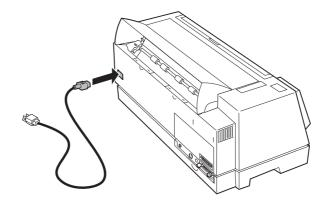
3 Tighten the screws.



4 Connect the other end of the serial cable to your computer.

Connecting the Power Cord

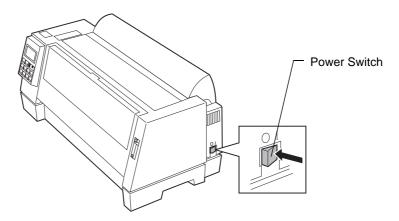
- **1** Make sure the printer is Off.
- **2** Connect the smaller end of the power cord to the printer.



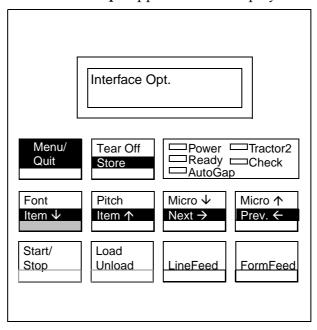
3 Connect the other end of the power cord to a properly grounded electrical outlet.

Changing the Serial Settings

1 Turn the printer On.



- **2** Press **Menu** to enter the function menu.
- **3** Press Item \downarrow until Interface Opt. appears on the display.



- **4** Press Next \rightarrow and the default interface setting appears.
- **5** To change the default, press $Next \rightarrow$ and then $Item \downarrow$ until the interface option you want appears. Press **Store**.

Note: You must select Auto or Serial to access serial settings.

- **6** Press **Prev.** \leftarrow to go back to the interface level.
- **7** To change the serial settings:
 - **a** Press **Item** ↓ until **Data speed** (baud rate) appears.
 - **b** Press Next \rightarrow .
 - **C** Press **Item** \downarrow until the appropriate data speed setting appears.
 - **d** Press **Store** to save the setting. An asterisk (*) appears next to the setting you selected.
 - **e** Press Prev. \leftarrow .

- **f** Repeat steps **a** through **e** for each serial setting.
- **8** Press **Quit** to exit the function menu.

Verifying Serial Interface Settings

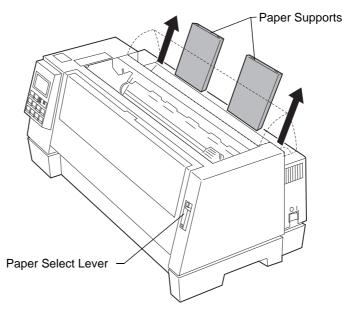
- **1** Make sure that forms are loaded.
 - **Note:** If you need help loading continuous forms, see "Loading Continuous Forms" on page 62.
- **2** On the operator panel, press **Menu**.
- **3** Press Item \downarrow or Item \uparrow until Print Settings appears.
- **4** Press **Start** to print the current printer-function settings.
 - **Note:** If the settings are not what you expected, see "Using the Function Menus" on page 31 to change them.
- **5** Press **Quit** to exit the function menu.

Printing the Demonstration Page

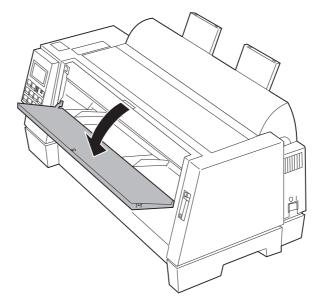
The following steps explain how to load a single sheet of paper so you can print the demonstration page. If you want to load continuous forms, see "Loading Continuous Forms" on page 62.

- **1** Turn the printer On.
 - **Note:** To temporarily stop the Paper Out alarm, press the **Start/Stop** button.
- **2** Move the paper select lever up to the single sheets ∩ position.

3 Pull the paper supports up.

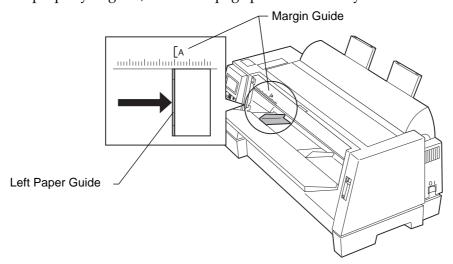


4 Open the manual feed door.

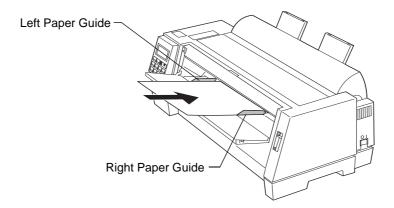


5 Set the left margin. For help, see "Aligning the Left Margin" on page 66.

Before inserting paper, make sure the left paper guide is aligned flush with the [A symbol printed on the margin guide. If the paper guide is not properly aligned, the Demo page prints incorrectly.

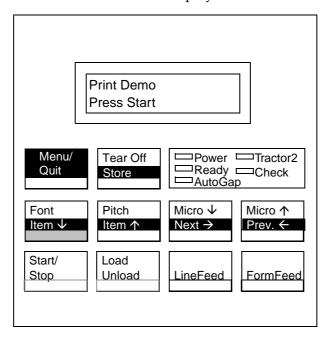


6 Place a single sheet against the left paper guide. Move the right paper guide so that the guide aligns with the right edge of the paper. Push the sheet in until the feed rollers draw the sheet into the printer.



The Paper Empty/Add Paper message disappears.

- **7** Press **Menu** to enter the function menu.
- **8** Press Item \downarrow until Print Demo is displayed.



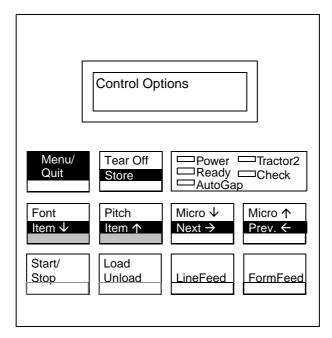
- **9** Press **Start** to start print demo. One demo page prints.
- **10** Press **Quit** to exit the function menu.

Setting the Language of the Operator Panel Messages

To set up your printer in a language other than English:

- **1** Turn the printer On.
- **2** Press **Menu** to enter the function menu.

3 Press **Item** \downarrow or **Item** \uparrow until **Control Options** appears on the display.



- **4** Press Next \rightarrow .
- **5** Press Item \downarrow or Item \uparrow until Menu Language appears on the display.
- **6** Press Next \rightarrow .
- **7** Press **Item** ↓ or **Item** ↑ until the language you want appears on the display.

Note: The message displayed appears in English until the selected language is saved. The following figure provides the corresponding language to help you.

Displayed Language

English	(English)
French	(Français)
German	(Deutsch)

Displayed Language

Italian (Italiano)
Spanish (Español)
Brazil. Portug. (Port. do Brasil)

8 Press **Store** to save the selected language. The selected language is displayed with an asterisk (*) and the message on the display changes to the selected language.

To change the selected language, repeat steps 2 through 8.

9 Press **Quit** to exit the function menu.

Installing Your Application Software

Now that you have set up your printer, make sure it works with the application software (program) you want to use. Most application software programs let you specify the type of printer you are using so the program can take full advantage of the printer's features.

Follow the instructions that came with your application software to see what printer drivers are available with that specific program.

PPDS Mode

If your printer is configured for PPDS Mode (the factory default), select a printer from the printer selection menu of your application software, in the following preferred order.

- 1 Forms Printer 4227 plus
- **2** Forms Printer 4227
- **3** 4227
- **4** Forms Printer 2381 Plus
- **5** 2381 Plus

- **6** 2381
- **7** 4226
- **8** IBM Proprinter III XL

The printer driver you select in your software application must match the emulation mode you select for your printer. If your software does not allow you to select the Forms Printer 4227 Printer driver, you may need to customize your printer for the Epson emulation mode.

Epson Emulation Mode

If your printer is configured for Epson mode, select the Epson FX-1050 or DFX-5000 printer from the printer selection menu of your application software.

See your application's user documentation for more information.

What to do Next

You have completed printer setup. To learn more about your printer, continue with "Using the Operator Panel" on page 27.

Features and Functions

Features and Functions

_Chapter 2

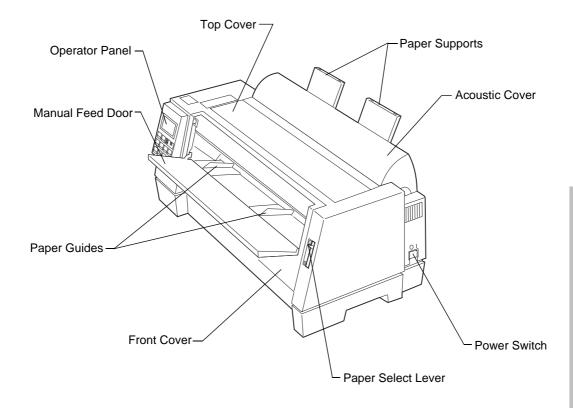
Your printer has many features to help you perform your work efficiently. The printer combines excellent print quality along with the ability to print several print styles and graphics.

The following table describes the features and functions of your printer.

Feature	Function
Multi-speed Printing	FastDraft—720 characters per second (cps) Draft—600 cps Courier and Gothic (near-letter quality)—150 cps
Character Spacing	Prints in 10, 12, 15, 17.1, and 20 pitch characters per inch (cpi), as well as proportional spacing.
Line Spacing	Increments of 1/144 inch (n/216" increments emulation)
Resident Fonts	FastDraft, Draft, Courier, and Gothic
Forms Handling	 Forms (straight paper path) Automatic tear-off Automatic paper loading/unloading
Form Width	Maximum 16 inches
Print Width	Maximum 13.6 inches
Multiple-part Forms Printing	8-part forms (carbonless) 6-part forms (carbon and carbonless)

Feature	Function
Code Pages	Your printer supports the following code pages: 437, 437G, 813, 850, 851, 853T, 857, 858, 860, 861, 863, 865, 869, 920, 1004, and 1053.
Software Compatibility	Compatible with all IBM and IBM-compatible computers.
Interface Connection	For Parallel, RS-422, and RS-232 cables
AutoGap	When AutoGap is set to On (default), the printer automatically adjusts to the thickness of the paper you are using.
Automatic Interface Switching	When the interface option is set to "Auto," the printer knows which interface is active, parallel or serial. You do not need to change menu items from the operator panel, and you can effortlessly share your printer among multiple environments.

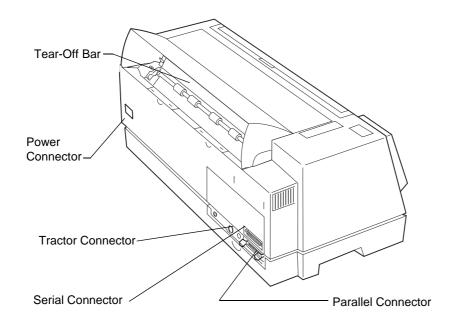
Front View of Printer



Part Name	Function
Acoustic cover	Lowers noise level produced by the printer.
Front cover	Covers the continuous forms tractor.
Manual feed door	Enables manual feed of cut forms.
Operator panel	Indicates printer status and makes control of printer functions simple and convenient.
Paper guides	Aligns the margins of a cut form sheet.

Part Name	Function
Paper select lever	Selects the paper type:
	Cut form sheets (
	• Continuous forms (🗓)
Paper supports	Supports cut forms when they are ejected from the printer.
Power switch	Switches power On or Off.
Top cover	Covers the ribbon cartridge and internal components.

Rear View of Printer



Part Name	Function
Parallel connector	Connects the parallel cable.
Serial connector	Connects the serial cable.
Tear-Off bar	Allows you to tear off continuous forms.
Tractor connector	Supplies power to the optional Tractor 2 Feeder.
Power connector	Connects power from the power cord to the printer.

Supplies

A parallel or serial cable, ribbon cartridges, and paper are the only supplies you need for your printer.

You can order a parallel cable from Lexmark. Order part number 1329605 (3.05 m or 10 ft.) or part number 1427498 (6.1 m or 20 ft.).

When you need a new ribbon cartridge, order Lexmark part number 13L0034.

You can order a serial cable from Lexmark. Order Lexmark part number 1038693 (15.3 m or 50 ft.).

If you're in the U.S. or Canada, call 1-800-438-2468 for information about Lexmark Authorized Supplies Dealers in your area. In other countries, contact the place where you bought your printer. Also, you may order supplies from Lexmark through our web site (http:\\www.lexmark.com).

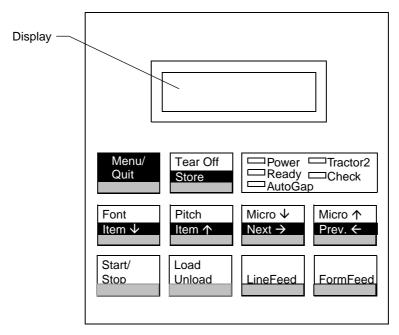
See "Paper Types and Sizes" on page 49 for the types and sizes of paper you can use with your printer.

Using the Operator Panel

Using the Operator Panel

Chapter 3

This section describes the basic functions of the operator panel buttons, lights, and function menus.



Your application software may allow you to operate your printer from your computer. You may not need to use the operator panel very often, although you will need to check the operator panel for messages if you have printer problems.

Changes made to printer settings from your application software override settings made from the operator panel, with the exception of the Font and Pitch Lock features.

Buttons

When using the function menus, press $\mathbf{Item} \downarrow$ or $\mathbf{Item} \uparrow$ to scroll through the menu items. Press $Next \rightarrow or Prev. \leftarrow to move to the next or previous menu level.$

Press this button:	When you want to:
Menu	• Enter the function menu. The printer goes offline.
Quit	Exit the function menus. Run a Power-On Self Test (POST).
Tear Off	Advance the forms to the tear-off position. Retract the forms to the Top-of-Form (TOF) position when the forms are at the tear-off position.
Store	• Save the values you selected in the menus.
Font	Select a font. See "Character Options" on page 36 for a list of fonts available for your printer. When you press Font , the printer goes offline and displays the current pitch and font.
Item ↓	Scroll down to display the next menu item.
Pitch	Select a pitch. See "Character Options" on page 36 for the pitches available for your printer. When you press Pitch , the printer goes offline and displays the current pitch and font.
Item ↑	Scroll up to display the previous menu item.
Micro↓	Advance the forms down 0.35 mm (1/72 in.). When you hold this button for more than one second, the forms move continuously until you release it.
Next →	Move away from the Main Menu to the subordinate directories and choices.

Press this button:	When you want to:
Micro ↑	Advance the forms up 0.35 mm (1/72 in.). When you hold this button for more than one second, the forms move continuously until you release it.
Prev. ←	Go back in a menu or return to the Main Menu.
Start/Stop	 Make sure the printer is online (ready state). The printer must be online to accept data. This is the only active button when the printer is printing. Press this button to stop a print job. Printing continues until the current line is completed. To resume printing, press Start/Stop until the Ready light is on. Load the forms to the tear off position with the ready light on.
Load/Unload	 Load paper (cut or continuous forms) to the TOF position. Retract the forms to the tractor position.
LineFeed	Advance the paper to the next line. To move the paper continuously (while the printer is offline) hold LineFeed for more than one second.
FormFeed	 Advance the paper to the TOF position on the next page. Load the forms to the TOF position. Advance the paper one form length.

Lights

Light	When you see this light
Power (Green)	The printer power is on.
Ready (Green)	The printer is online and ready to print. The following conditions cause the Ready light to turn off: Pressing Start/Stop Detecting an end-of-form (EOF) Detecting a paper jam Detecting a cover open Detecting a hardware error Detecting a Power-On Self Test (POST) failure.
Check (Yellow)	Any of the following conditions may have occurred: Detecting an end-of-form (EOF) Detecting a paper jam Detecting a cover open Detecting a hardware error Detecting a data transmission error Detecting an interface mode error Detecting a Power-On Self Test (POST) failure.
AutoGap (Green)	AutoGap is on. AutoGap automatically adjusts the printer according to the thickness of the paper you are using.
Tractor2 (Green)	The Tractor 2 Feeder is selected. (The Tractor 2 Feeder option must be installed.)

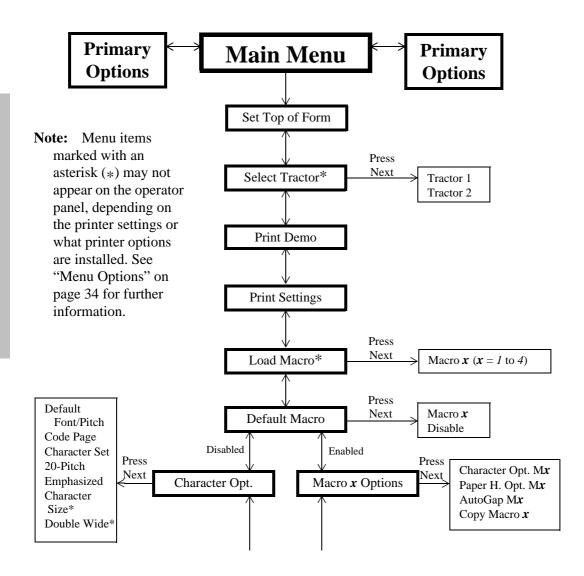
Using the Function Menus

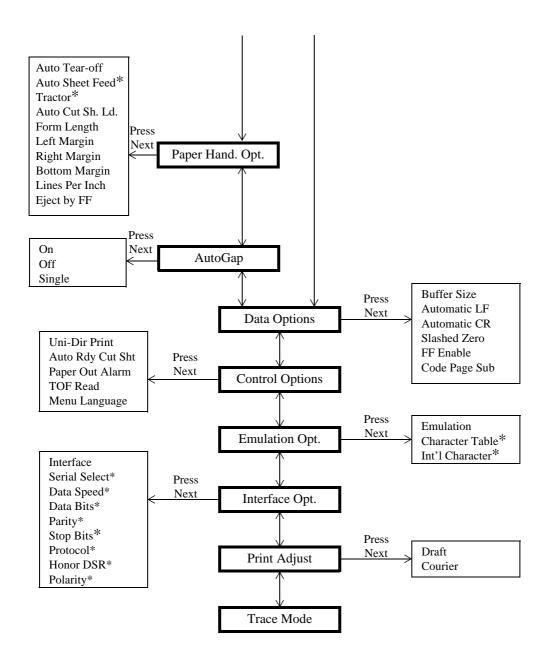
This section describes the function menus and how to set them. To set functions:

- 1 Press Start/Stop.
- **2** Press **Menu** to enter the function menu.
- **3** Press **Item** ↓ or **Item**↑ until the function menu you want appears on the display.
 - **Note:** The selectable function menu is different depending on the selected data stream mode (IBM PPDS or Epson emulation) and the Interface mode (Parallel, RS-232 or RS-422).
 - **Note:** If an \rightarrow symbol appears on the display, the **Next** \rightarrow button must be pressed to enter the value level of that particular menu item.
- **4** Press Next \rightarrow to enter that menu item.
- **5** Press Item \downarrow or Item \uparrow until the value you want appears on the display.
- **6** Press **Store** to save the selected value.
 - **Note:** Press **Prev.** ← to exit each level of the menu.
 - **Note:** The currently selected default value is displayed with an asterisk (*).
 - If you have to change the optional value in another function menu, repeat steps 3 through 5. Otherwise, go to the next step.
- **7** To print the function setting, press **Item** \downarrow or **Item** \uparrow until the **Print Settings** message appears on the display.
- **8** Press **Start/Stop** to print the current setting values.
- **9** Press **Quit** to exit the function menus.
 - **Note:** If you have changed any settings, the printer performs a Power-On Self Test. If you did not change any settings, the printer enters the not-ready state.

Overview of Function Menus

Use the **Item** \uparrow and **Item** \downarrow buttons to move through the menu and option directories. Press **Next** \rightarrow to move away from the Main Menu to the subordinate directories and choices. Press **Prev.** \leftarrow if you want to go back in a menu or return to the Main Menu.





Menu Options

The following table provides information on where to find specific functions on the printer operator panel. *Those selections in italics may or may not appear on the panel, depending on the printer settings or what printer options are installed.*

Navigating Through the Function Menus

Press:	When you want to move:
Item ↑	Up through the Main, Primary, or Secondary levels. For example, if the operator panel displays Control Options and you want Data Options, press Item ↑.
Item ↓	Down through the Main, Primary, or Secondary levels. For example, if the operator panel displays Print Demo and you want Print Settings, press Item ↓.
$Next \rightarrow$	To the Primary or Secondary level of options. For example, if the operator panel displays Paper Hand Opt. and you want to select Auto Tear-off, press Next \rightarrow .
Prev. ←	Back to a Main or Primary level of options. For example, if you have selected Auto Tear-off and want to return to Paper Hand Opt., press Prev. ←.

Main Menu	Primary Options	Secondary Options
Set Top of Form	_	_
Select Tractor	• Tractor 1	
Allows you to specify which tractor you would like to use.	• Tractor 2	_
Does not appear unless the Tractor 2 Option is installed.		
Print Demo	_	_
Print Settings	_	_

Main Menu	Primary Options	Secondary Options
Load Macro Sets up a macro, for which you designate the settings. For example, if you are going to print many documents	Macro x ($x = 1$ to 4)	
using Gothic 12pt with a one- inch margin, you can use this function to configure your printer to use those settings upon command.		_
Does not appear if "Disable" is selected in "Default Macro".		
Allows you to turn a macro on or off.	Macro xDisable	_
Macro x Options $(x = 1 \text{ to } 4)$	Character Options Paper Handling Options	
Does not appear if "Disable"	AutoGap	see below
is selected in "Default Macro".	Copy Macro x Allows you to copy the settings of one macro to another.	Copy FM \boldsymbol{a} TO \boldsymbol{x} Copy FM \boldsymbol{b} TO \boldsymbol{x} Copy FM \boldsymbol{c} TO \boldsymbol{x}

Main Menu	Primary Options	Secondary Options
Character Options If "Enable" is selected in "Default Macro", this item appears in the macro options menu.	Default Font Changes the default font the printer uses. (Used if no font is designated in the application software).	FastDraft, Draft, Gothic, Courier, Download Asterisks (*) appear next to the default setting.
	Default Pitch Changes the default pitch the printer uses. (Used if no font is designated in the application software).	10, 12, 15, 17.1, 20, PS - Asterisks (*) appear next to the default setting. - Not all sizes available for all fonts.
	Code Page Changes the code page the printer uses for your print job. Character Set	437, 437G, 813, 850, 851, 853T, 857, 858, 860, 861, 863, 865, 869, 920, 1004, 1053
	20-Pitch	1, 2 Enable, Disable

Main Menu	Primary Options	Secondary Options
Paper Handling Options	Auto Tear-off	On, Off, One Second
If "Enable" is selected in "Default Macro", this item	If on, moves the top perforation of a continuous form to the tear bar.	
appears in the macro options	Auto Cut Sheet Load	On, Off
тепи.	If on, automatically loads cut sheets into the printer.	
	Auto Sheet Feed	On, Off
	Automatically feeds cut sheets if using Auto Sheet Feeder.	
	Does not appear when the Tractor 2 Option is installed.	
	Tractor	Tractor 1, Tractor 2,
	Select this option when you want to set the default tractor.	Tractor 1 + 2
	Does not appear unless the Tractor 2 Option is installed.	
	Form Length*	1LPP/0.17" to
	Allows you to specify the length of the paper you are using.	132LPP/22.00" A4/296.3 mm
	Left Margin*	0", 1", 2", 3"
	Right Margin*	4", 5", 6", 7", 8", 13.6"
	Bottom Margin*	0", ½", 1", 2", 3"
	Lines Per Inch	3, 4, 6, 8
	Adjusts the number of lines that print per inch.	
	Eject by FormFeed	On, Off
* - These settings are active for the current tractor selected.	Automatically ejects your print job when it has finished printing.	

Main Menu	Primary Options	Secondary Options
AutoGap If "Enable" is selected in "Default Macro", this item appears in the macro menu.	 On Automatically adjusts the printer to the thickness of the paper being printed upon. Select this option when you want the printer to check for paper thickness every time paper is loaded. 	_
	 Off Allows you to manually specify the thickness of the paper being printed upon. Select this option when you want to specify how thick the paper is. 	Manual Position: 1, 2, 3, 4, 5, 6, 7
	Single - Adjusts the printhead to the paper thickness: • when you turn the printer on, • when you change the paper select lever. - Select this option when you want to print several cut sheets with the same paper thickness when using the Auto Sheet Feeder.	Open, Fixed

Main Menu Primary Options		Secondary Options
Data Options	Buffer Size Controls the size of the printer's receive buffer.	Maximum, Minimum
	Automatic LF	On, Off
	Automatically performs a line feed (LF) when a carriage return (CR) is sent.	
	Automatic CR	On, Off
	Automatically performs a carriage return (CR) when a line feed (LF) is sent.	
	Slashed Zero	On, Off
	Prints all zeros with a slash through the center.	
	Code Page Substitution	Enable, Disable
	Substitutes code page 858 for code page 850. Code page 858 contains the € character.	
Control Options	Uni-Dir Print	On, Off
	Tells the printer to print unidirectionally or bidirectionally.	
	Auto Rdy Cut Sht (Auto Ready Cut Sheet)	On, Off
	 When set to On, the printer automatically sets the printer online when a cut form is loaded. 	
	 When set to Off, you must press Start/Stop to set the printer online after the cut form is loaded. 	
Control Options	Paper Out Alarm	Enable, Disable
(continued)	Sounds an alarm when the printer is out of paper.	

Main Menu	Primary Options	Secondary Options	
	TOF Read	Enable, Disable	
	Tells the printer to check the TOF when a print job is received.		
	Menu Language	English, French, German,	
	Changes the language used on the operator panel.	Italian, Spanish, Brazilian Portugese	
Emulation Options	Emulation	IBM, EPSON	
	Character Table	Italics, Graphics	
	International Character	U.S.A., France, Germany, U.K., Denmark I, Sweden, Italy, Spain I	
Interface Options	Interface	Auto, Parallel, Serial	
	Allows you to switch from parallel to serial protocols. If serial is chosen, you must also set the italicized options that follow to match those of your computer.		
	Serial Select	RS232, RS422	
	Data Speed Does not appear if "Parallel" is selected for "Interface."	300, 600, 1200, 2400, 4800, 9600, 19200 bps	
	Data Bits	8,7	
	Does not appear if "Parallel" is selected for "Interface."		

Main Menu	Primary Options	Secondary Options
Interface Options	Parity	No, Ignore, Odd, Even
(continued)	Does not appear if "Parallel" is selected for "Interface."	
	Stop Bits*	1, 2**
	Does not appear if "Parallel" is selected for "Interface."	**Does not appear if automatic interface
	*Appears only if serial is selected as the interface option.	switching is selected
	Protocol	XON/XOFF,
	Does not appear if "Parallel" is selected for "Interface."	Multi XON/XOFF, DTR Pacing
	Honor DSR	On, Off
	Does not appear if "Parallel" is selected for "Interface."	(RS-232 only)
	Polarity	+, - (RS-422 only)
Print Adjust		
Adjusts the horizontal alignment from line to line. When you select this function, a series of alignment patterns prints.	_	_
Trace Mode	—If you enter trace mode in error, you	
Prints the hexadecimal values for all data sent to the printer.	must turn off the printer to clear the condition.	_

Setting the Printer Online or Offline

The printer must be online to accept data.

To set the printer:

- Online, press **Start/Stop**; the **Ready** light comes on. If paper is not loaded, the **Check** light blinks.
- Offline, press **Start/Stop**; the **Ready** light goes off.

Stopping the Printer

To temporarily stop printing, press **Start/Stop** until the **Ready** light is off. The printer finishes printing the current line and then stops printing.

To resume printing, press **Start/Stop** until the **Ready** light is on.

Advancing the Paper

You can use the operator panel to advance the paper when the printer is not printing.

To advance the paper:

• Press **FormFeed** to advance the paper to the Top-Of-Form (TOF) on the next page or to eject the cut form.

Note: If Auto Tear Off is set to **On** or **One Second**, the form stops for one second, then feeds to the Tear Off position.

- Press **LineFeed** to advance the paper to the next line.
- Press **Micro** ↓ or **Micro** ↑ lightly once for fine alignment, or press and hold to scroll the paper up or down.

Note: If paper is sitting at the Tear-off position, pressing Form Feed will feed the paper one page length.

Using Tear-off

The Tear-off function advances the perforation of a continuous form to the tear bar. Auto Tear-off can be set to on, one second, or off.

To change the tearoff position, see "Changing Tearoff position" on page 72.

Auto Tear-off Set to On

When Auto Tear-off is set to On, continuous form paper automatically advances to the tear-off position when:

- the paper has advanced to the Top-Of-Form (TOF)
- the paper has advanced to the load position on the next page
- no data, printer control codes, or escape codes have been sent to the printer after advancing to the TOF position

The continuous form remains at the tear-off position until the printer receives the next print request. At that time, the continuous form moves from the tear-off position to the TOF (load position) to prepare for printing.

One Second Tear-off

When Auto Tear-off is set to One Second, continuous form paper automatically advances to the tear-off position if a print job ends and no data is received within one second of the last data transmission.

Manual Tear-off (Auto Tear-off Set to Off)

When Auto Tear-off is set to Off, you can manually advance the perforation of a continuous form to the tear-off position by pressing **Tear Off**, assuming the print position is still on the same page.

Tip: To print labels, set Auto Tear-off to Off. Setting Auto Tear-off to Off will reduce the risk of label's jamming.

Setting Auto Tear-off

To change the Auto Tear-off setting, press:

- 1 Menu.
- **2** Item \downarrow until Paper Hand. Opt. appears.

- **3** Next \rightarrow twice.
- **4** Item \downarrow or Item \uparrow until the value you want appears.
- **5 Store** to save the setting.
- **6 Quit** to exit the function menu.

Setting AutoGap

The AutoGap function determines the amount of space that the printer places between the printhead and the paper. You can select On, Off, or Single AutoGap from the function menu.

AutoGap Set to On

When AutoGap is set to On, the printer automatically sets itself to the thickness of the paper you are using. To set AutoGap On, press:

- 1 Menu.
- **2** Item ↓ until AutoGap appears.
- 3 Next \rightarrow .
- **4** Item \downarrow or Item \uparrow until On appears.
- **5 Store** to save the setting.
- **6 Quit** to exit the function menu.

Manual AutoGap (AutoGap Set to Off)

When AutoGap is Off, you can manually adjust the gap position between the printhead and the paper. To manually set AutoGap, press:

- 1 Menu.
- **2** Item ↓ until AutoGap appears.
- **3** Next \rightarrow .

- **4** Item \downarrow or Item \uparrow until Off appears.
- 5 Store.
- 6 Next \rightarrow .
- **7** Item \downarrow or Item \uparrow to select the manual position you want.
- **8 Store** to save the setting.
- **9 Quit** to exit the function menu.

The following table gives the manual setting choices and the information needed to make the appropriate choice for your paper type.

Manual AutoGap Settings

Paper	Paper	Weight of	Paper	Manual
Туре	Thickness			Setting
Single Forms (Single Sheets or Continuous	Thin	45 g/m ² 56 g/m ²	(12 lb) (15 lb)	1
Forms)	Normal	68 g/m ² 75 g/m ²	(18 lb) (20 lb)	1 or 2
	Thick	90 g/m^2	(24 lb)	2
Multiple-Part Forms		2 Part Form		2 or 3
When the setting is		3 Part Form		3 or 4
4 or higher, printing speed		4 Part Form		4 or 5
becomes slower.		5 Part Form		5 or 6
		6 Part Form		5, 6, or 7
		7 Part Form		6 or 7
		8 Part Form		7
Envelopes	1	•		4, 5, or 6

AutoGap Set to Single

When AutoGap is set to Single, the printer sets the gap between the printhead and the paper only once. This should only be used when printing on several cut sheets of the same thickness while using the Auto Sheet Feeder. The printer adjusts the printhead to the paper's thickness when you turn the printer on or when the paper select lever is changed.

There are two Single AutoGap options:

- **Open** (factory default) means that the printhead moves out of the way as each sheet of paper is loaded. This setting reduces paper jams.
- **Fixed** means that once the gap is set, the printhead does not move.

Selecting or Locking a Font or Pitch

When you select a temporary font or pitch, the printer uses it unless the application software specifies a different one. The printer reverts to the default font/pitch when the printer is initialized or when you turn the power off.

If a font or pitch is locked, the printer uses the selected font/pitch regardless of the font/pitch selection in the application software. The printer reverts to the default font/pitch when you turn the power off.

To select a font or pitch temporarily, press:

- **1 Start/Stop**. The printer goes offline and the operator panel displays the current font and pitch, as well as "Not Ready".
- **2** Font or Pitch until you reach the selection you want.
- **3 Start/Stop.** The printer goes online and the operator panel displays "Ready".

To lock a font or pitch, press:

- **1 Start/Stop**. The printer goes offline and the operator panel displays the current font and pitch.
- **2** Font or Pitch until the lock symbol, appears next to the font/pitch you want.
- **3 Start/Stop**. The printer goes online.

If you want to change the default font or pitch, you must go through the function menus. The default font and pitch are indicated with asterisks (*). For a brief explanation of the operator panel buttons, see "Menu Options" on page 34.

Note: Not all pitches are available for all fonts.

Setting and Using a Macro

You can use up to four macros to store your settings permanently. To set a macro, follow these steps:

- 1 Press Menu.
- **2** Press **Item** ↓ until **Default Macro** appears.
- **3** Press Next \rightarrow and then Item \downarrow until Macro x (x = 1 to 4) appears.
- **4** Press **Store** to save the setting.
- **5** Press **Prev.** ← and then **Item** \downarrow until **Macro** *x* **Options** appears.
- **6** Set and store your settings (see "Macro x Options" on page 35 for a list of items you can set in your macro).
- **7** Press Quit.

To use a macro:

- 1 Press Menu.
- **2** Press **Item** ↓ until **Load Macro** appears.
- **3** Press Next \rightarrow until Macro x (x = 1 to 4) appears.
- **4** Press **Item** ↓.
- **5** Press **Store** to save the setting.
- 6 Press Quit.

Disabling/Enabling the Operator Panel

All buttons except the **Start/Stop**, **FormFeed**, and **Load/Unload** buttons on the operator panel can be disabled. To disable the operator panel:

- **1** Turn the printer Off.
- **2** Press and hold **Micro** \downarrow and **Micro** \uparrow and then turn the printer On.

Note: When any button except **Start/Stop**, **FormFeed**, or **Load/Unload** is pressed while the printer is disabled, the **Operator Panel Disabled** message appears on the display for approximately 2 seconds.

To enable the operator panel, repeat the above procedure.

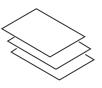
Selecting and Loading Paper

Selecting and Loading Paper

_____Chapter 4

Paper Types and Sizes

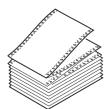
Below is an illustration of the types of paper you can use with your printer.



Single Sheets



Envelope



Continuous Forms



Labels

Single Sheets

	Page Width	Page Length	Weight
Maximum	420 mm (16.5 in.)	558.8 mm (22.0 in.)	90 g/m ² (24 lb.)
Minimum	76 mm (3.0 in.)	76 mm (3.0 in.)	56 g/m ² (15 lb.)

Multiple Part Single Sheets

	Page Width	Page Length
Maximum	420 mm (16.5 in.)	558.8 mm (22.0 in.)
Minimum	76 mm (3.0 in.)	76 mm (3.0 in.)

Single Continuous Forms

	Page Width	Page Length	Weight
Maximum	406 mm (16.0 in.)	N/A	90 g/m ² (24 lb.)
Minimum	76 mm (3.0 in.)	76 mm (3.0 in.)	56 g/m ² (15 lb.)
Maximum Hole to Hole	393 mm (15.5 in.)	N/A	N/A
Minimum Hole to Hole	63 mm (2.5 in.)	N/A	N/A

Multiple Part Continuous Forms

	Page Width	Page Length	Weight
Maximum	406 mm (16.0 in.)	N/A	90 g/m ² (24 lb.)
Minimum	76 mm (3.0 in.)	76 mm (3.0 in.)	56 g/m ² (15 lb.)
Maximum Hole to Hole	393 mm (15.5 in.)	N/A	N/A
Minimum Hole to Hole	63 mm (2.5 in.)	N/A	N/A

Envelopes

	Width	Length	Weight
Maximum	420 mm (16.5 in.)	558.8 mm (22.0 in.)	90 g/m ² (24 lb.)
Minimum	76 mm (3.0 in.)	76 mm (3.0 in.)	56 g/m ² (15 lb.)

Multiple Part Forms

(45 g/m² or 12 lb) - Thickness

	Single	Multiple part
Single Sheets	0.058-0.114 mm (0.0023-0.0045 in.)	0.512 mm (0.0202 in.)

	Single	Multiple part
Continuous Forms	0.058-0.114 mm (0.0023-0.0045 in.)	0.512 mm (0.0202 in.)
Envelopes	0.053 mm (0.021 in.)	

Loading a Single Sheet or Envelope

Single sheets or multi-part forms can be loaded one at a time into the manual feed.

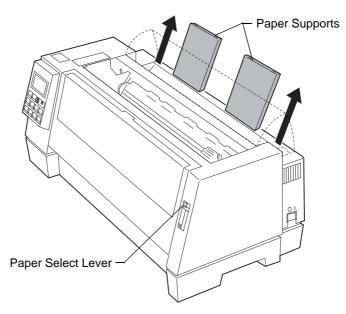
Note: If you have installed the optional Auto Sheet Feeder or Tractor 2 Feeder, see "Auto Sheet Feeder" on page 76 or "Tractor 2 Feeder" on page 85 for paper loading instructions.

Loading a Single Sheet or Envelope into the Manual Feed

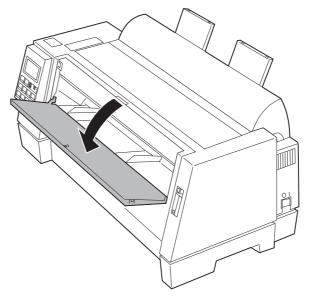
- **1** Turn the printer On.
- **2** Make sure the paper path is clear.

 If continuous forms are currently loaded, see "Loading a Single Sheet or Envelope With Continuous Forms Already Loaded" on page 57.
- **3** Make sure **AutoGap** is set to On or Single AutoGap. For help, see "Setting AutoGap" on page 44.
- **4** Move the paper select lever up to the single sheets \bigcirc position.

5 Pull the paper supports up.

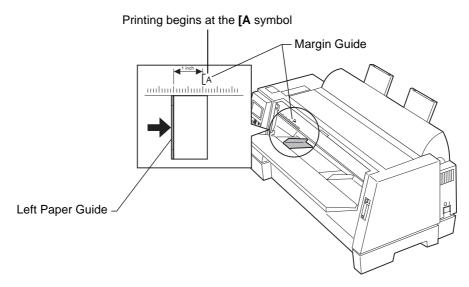


6 Open the manual feed door.



7 Set the left margin.

Before inserting paper, move the left paper guide so that the print start position you want aligns with the symbol [A printed on the margin guide.



The distance from the left paper guide to the [A symbol determines the width of the left margin.

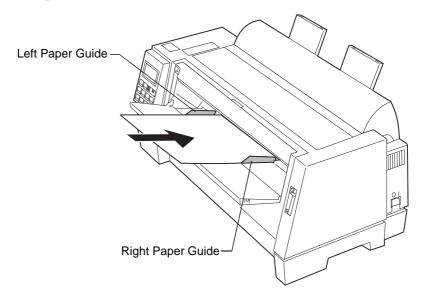
Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

For example, if you set the left margin at 2.54 cm (1 in.) on the printer, and also have the left margin set at 2.54 cm (1 in.) in your application software, the printer begins printing 5.08 cm (2 in.) from the left edge of the page.

8 To load a single sheet:

- **a** Place a single sheet against the left paper guide.
- **b** Move the right paper guide so that it aligns with the right edge of the paper.
- **C** Push the sheet in until the **Check** light stops blinking.

When you load preprinted forms, put the top of the form in first, printed side up.



The Paper Empty/Add Paper message disappears.

• If Auto Cut Sheet Load is On (factory default), the paper feeds automatically to the TOF. To turn Auto Cut Sheet Load On, see "Setting Auto Cut Sheet Load" on page 56.

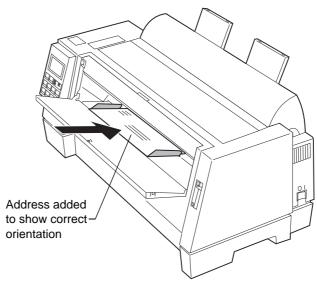
For more information about setting TOF, see "Setting TOF for Single Sheets and Envelopes" on page 70.

• If Auto Cut Sheet Load is Off, press **FormFeed**.

To load an envelope:

a Place a single envelope against the left paper guide, with the top edge first, print side up.

b Move the right paper guide so that it aligns with the right edge of the envelope.



C Push the envelope in until the **Check** light stops blinking.

The Paper Empty/Add Paper message disappears.

• If Auto Cut Sheet Load is On (factory default), the paper feeds automatically to the TOF. To turn Auto Cut Sheet Load On, see "Setting Auto Cut Sheet Load" on page 56.

For more information about setting TOF, see "Setting TOF for Single Sheets and Envelopes" on page 70.

- If Auto Cut Sheet Load is Off, press FormFeed.
- **9** Make sure the printer is online (**Ready** light is on solid). If it is not, press **Start/Stop** until the **Ready** light is on solid. You are now ready to print.

Setting Auto Cut Sheet Load

When set to **On**, the printer automatically loads a cut form.

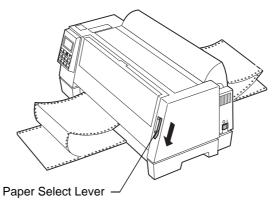
When set to **Off**, you must press **FormFeed** or **LineFeed** to load a cut form.

To turn Auto Cut Sheet Load On, press:

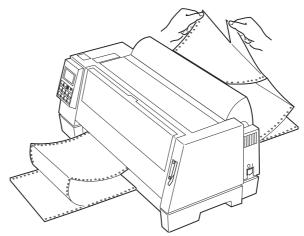
- 1 Menu.
- **2** Item \downarrow until Paper Hand Opt. appears.
- **3** Next \rightarrow .
- **4** Item ↓ or Item ↑ until Auto Cut Sheet Load appears.
- **5** Next \rightarrow .
- **6** Item \downarrow or Item \uparrow until On appears.
- **7 Store** to save the setting.
- **8 Quit** to exit the function menu.

Loading a Single Sheet or Envelope With Continuous Forms Already Loaded

- **1** Move the paper select lever down to the continuous forms [] position.
- **2** Turn the printer On.

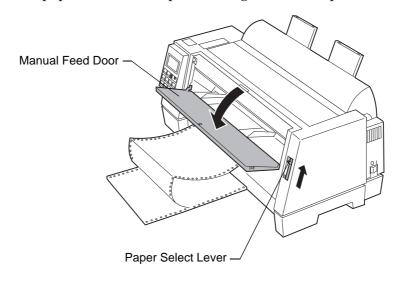


To clear the paper path, tear off the leading edge of the continuous form, as shown.



- Park the continuous forms by pressing **Load/Unload**.
- Make sure **AutoGap** is set to On or Single AutoGap. For help, see "Setting AutoGap" on page 44.
- Open the manual feed door.

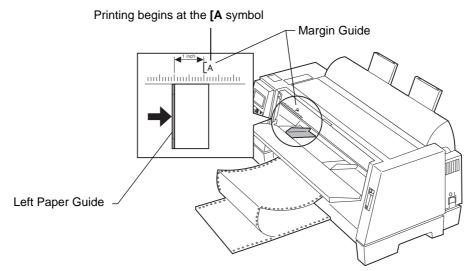
7 Move the paper select lever up to the single sheets \Box position.



8 Set the left margin.

Before inserting paper, move the left paper guide so that the print start position you want aligns with the [A symbol printed on the margin

guide.



The distance from the left paper guide to the [A symbol determines the width of the left margin.

Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

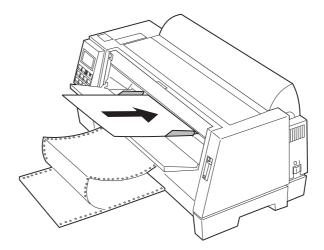
For example, if you set the left margin at 2.54 cm (1 in.) on the printer, and also have the left margin set at 2.54 cm (1 in.) in your application software, the printer begins printing 5.08 cm (2 in.) from the left edge of the page.

9 To load a single sheet:

- **a** Place a single sheet against the left paper guide.
- **b** Move the right paper guide so that it aligns with the right edge of the paper.
- **C** Push the sheet in until the **Check** light stops blinking.

When you load preprinted forms, put the top of the form in first,

printed side up.



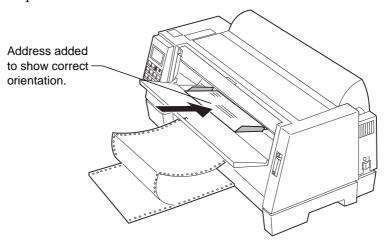
The Paper Empty/Add Paper message disappears.

- If Auto Cut Sheet Load is On (factory default), the paper feeds automatically to the TOF position. For help, see "Setting Auto Cut Sheet Load" on page 56.
- If Auto Cut Sheet Load is Off, press FormFeed.

To load an envelope:

a Place a single envelope against the left paper guide, with the top edge first, print side up.

b Move the right paper guide so that it aligns with the right edge of the envelope.



C Push the envelope in until the **Check** light stops blinking.

The Paper Empty/Add Paper message disappears.

- If Auto Cut Sheet Load is On (factory default), the paper feeds automatically to the TOF position. For help, see "Setting Auto Cut Sheet Load" on page 56.
- If Auto Cut Sheet Load is Off, press FormFeed.
- 10 Make sure the printer is online (**Ready** light is on solid). If it is not, press **Start/Stop** until the **Ready** light is on solid. You are now ready to print.

Note: If the **Ready** light does not come on solid, make sure that the media has been inserted far enough into the printer.

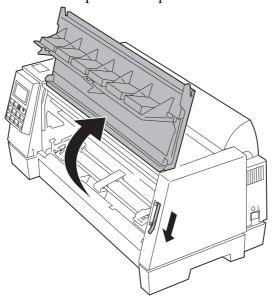
Loading Continuous Forms

The printer offers one paper path for continuous forms.

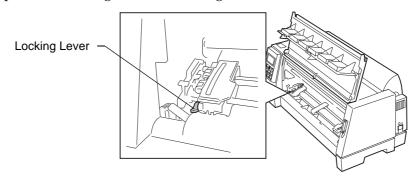
Note: If you have installed the optional Auto Sheet Feeder or Tractor 2 Feeder, see "Printer Options" beginning on page 75 for paper loading instructions.

To load continuous forms:

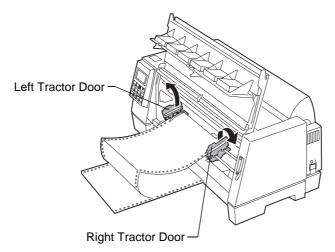
- 1 Turn the printer On, making sure the paper path is clear. If a single sheet or envelope is loaded in the printer, press **FormFeed** to remove it.
- **2** Make sure **AutoGap** is On (factory default). For help, see "AutoGap Set to On" on page 44.
- **3** Move the paper select lever down to the continuous forms [] position.
- **4** Pull up the bottom front of the printer to open the front cover.



5 Pull up the left and right tractor locking levers to unlock the tractors.

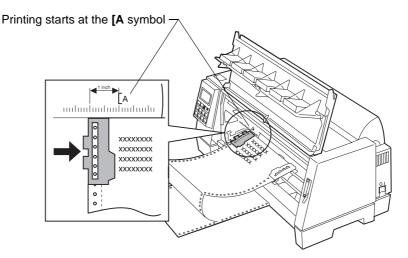


- **6** Open the left and right tractor doors as shown.
- **7** Place the paper pinfeed holes over the second or third pins of the tractor unit. If necessary, move the left or right tractor to adjust the tractor to the paper width.



8 Close the left and right tractor doors.

9 Set the left margin. Adjust the tractors so that the print start position you want aligns with the symbol [A printed on the rear plate.



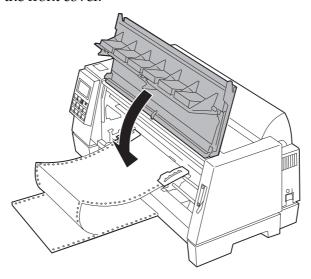
The distance from the **[A** symbol to the left edge of the paper determines the width of the left margin.

Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

For example, if you set the left margin at 2.54 cm (1 in.) on the printer, and also have the left margin set at 2.54 cm (1 in.) in your application software, the printer begins printing 5.08 cm (2 in.) from the left edge of the page.

10 Push down the left tractor locking lever to lock the tractor in place. Remove slack from the paper and lock the right lever.

11 Close the front cover.



- **12** Press **Start/Stop**. The paper loads to the first print position, or tearoff position if Auto Tear-off is On.
- 13 Make sure the printer is online (Ready light is on solid). If not, press Start/Stop until the Ready light is on solid. You are now ready to print.

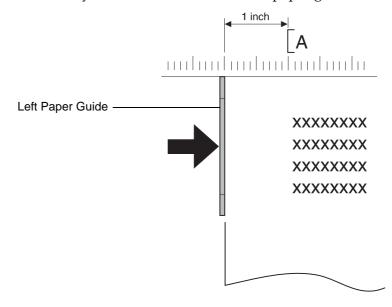
When printing on continuous forms, the first 1½ inches of the first page may have unequal line spacing. This occurs because the top of the paper is not yet being held by the upper feed rollers.

Aligning the Left Margin

You can manually change the first print position at the left margin. The first print position is indicated by the [A symbol. You can also set the left margin from your application software.

Manually-Loaded Single Sheets or Envelopes

To set the left margin for single sheets or envelopes, move the left paper guide to the left of the [A symbol, located above the left paper guide.

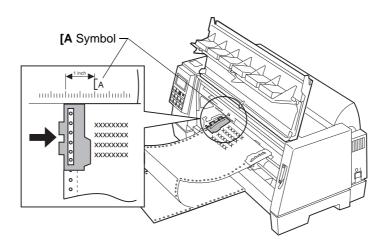


After doing this, you may need to adjust the right paper guide to fit flush against the right edge of the page.

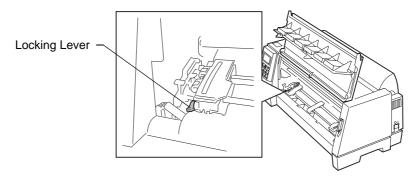
If you make a left margin setting in your application software, it is added to the left margin setting on the printer. For example, if you set the left margin at 1 inch (2.54 cm) on the printer, and also have the left margin set at 1 inch (2.54 cm) in your application software, the printer begins printing 2 inches (5.08 cm) from the left edge of the page.

Continuous Forms

To set the left margin for continuous forms, first locate the [A symbol on the printer (see figure below).



Pull up the left and right tractor locking levers to unlock the tractors.



Move the left tractor to the left or right of the [A symbol. Push down the left tractor locking lever to lock it in place. Remove slack from the paper and lock the right lever.

Top-Of-Form (TOF)

Top-Of-Form (TOF) sets the first line of print. You can set and save TOF from the operator panel for single sheets, continuous forms, and for each macro that is enabled.

Setting TOF for Continuous Forms

TOF can range from minus 2.54 cm (1 in.) to plus 35.56 cm (14 in.) from the top of continuous form paper.

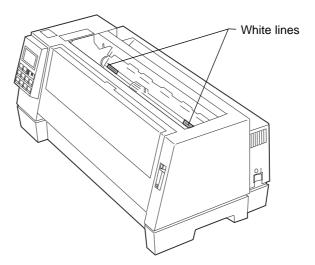
Note: Use this method to set TOF for continuous forms loaded in the optional Tractor 2 Feeder.

To set and save TOF:

- **1** Turn the printer On.
- **2** Make sure the paper path is clear.
- **4** Load continuous form paper on the feed pins (or Tractor 2 feeder pins if you are using the Tractor 2 Feeder option).
- **5** Press **Start**. The paper moves to the current tearoff position. If Auto Tear-off is set to **On**, the paper will move to the tearoff bar.
- **6** Press Menu. **Set Top of Form** appears on the display.
- **7** Press any paper movement key (Micro \downarrow , Micro \uparrow , or LineFeed) to move the paper to the position you want.

The following illustration shows the printer without the ribbon cartridge installed. When the cartridge is not installed, you can easily see the position of the two horizontal white lines on either end of the metal platen bar. Use these lines as your reference point when lining up your TOF. The bottom of a printed character will be even with the

white lines.



Note: When the ribbon cartridge is installed and the top edge of the paper is even with the top edge of the ribbon, the TOF is set to one line, or 1/6 inch.

8 Press **Store** to save the position you want. **SAVED** appears on the display for one second. The **Ready** light comes on solid.

Whenever you change the TOF setting, tear off excess continuous forms, then unload and reload the paper by pressing **Load/Unload**. This ensures the printer goes to the current tearoff setting.

Note: When **Auto Tear-off** is set to On, the paper advances to the current tearoff position. If the tearoff position is not correct, see "Changing Tearoff position" on page 72.

Setting TOF for Single Sheets and Envelopes

TOF can range from minus 2.54 cm (1 in.) to plus 55.88 cm (22 in.) from the top of cut sheet paper. To set and save TOF:

- **1** Turn the printer On.
- **2** Make sure continuous forms are parked (press **Load/Unload**).

The operator panel displays a Press Start message.

- **3** Move the paper select lever up to the single sheets ☐ position.
- **4** Load a cut sheet of paper or envelope through the manual feed. The printer moves the paper or envelope to the current TOF.
- **5** Press **Menu**. Set Top Of Form appears.
- **6** Press any paper movement key (**Micro** ↓, **Micro** ↑, or **LineFeed**) to move the paper or envelope to the appropriate position.
- **7** Press **Store** to save the position you want. **SAVED** appears on the display for one second. The **Ready** light comes on solid.

Setting TOF in a Macro

Each macro has a separate TOF setting. To set TOF in a macro:

- 1 Select the macro you want to use. For help in selecting a macro, see "Setting and Using a Macro" on page 47.
- **2** Set Top of Form. For help, see "Setting TOF for Continuous Forms" on page 69 or "Setting TOF for Single Sheets and Envelopes" on page 70.
- **3** Press **Store** to save the settings in the currently selected macro.

Tearoff

When the Auto Tear-off setting is On (factory default), it moves the top perforation of a continuous form to the tear bar (tearoff position) when:

- the printer has finished printing;
- the paper has advanced to the TOF on the next page;
- no data, printer control codes, or escape codes have been sent to the printer after advancing to the TOF;
- continuous paper is loaded by pressing **Start/Stop**.

To change the tearoff setting, see "Using Tear-off" on page 42.

Changing Tearoff position

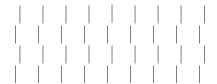
The paper must be setting at the current tearoff position in order to change the tearoff position. Pressing the **Tear Off** button toggles between TOF and the current tearoff position. Follow these steps to set the tearoff position:

- **1** Press **Start/Stop** to take the printer offline.
- **2** Press **Micro** ↓ or **Micro** ↑ to move the paper to the appropriate position on the tear bar. The printer beeps if you go out of range.
- **3** Press **Start/Stop** to set and save the tearoff position. **SAVED** appears on the display for one second. The printer beeps twice. The paper rolls backward, then goes to the new tearoff position. The **Ready** light goes on.

Adjusting Bidirectional Alignment

If your print job looks fuzzy or blurry, you may want to adjust the character alignment (also called bidirectional alignment) on your printer. The following steps illustrate how to adjust the alignment of the print wires.

- **1** After loading continuous forms, press **Menu**.
- **2** Press **Item** ↓ until **Print Adjust** appears on the display.
- **3** Press Next \rightarrow .
- **4** Press **Item** ↓ or **Item** ↑ to choose Draft or Courier. Draft prints each alignment pattern once (uni-directional). Courier prints each alignment pattern twice (bidirectional).
- **5** Press **Start/Stop** to print the alignment pattern. The following example shows a printer that needs alignment.



The message Choose the Best Alignment appears on the display.

6 Press Next → or Prev. ← to adjust the alignment. Lines 2 and 4 move to align with lines 1 and 3. The printer is aligned correctly when lines 2 and 4 are vertically aligned with lines 1 and 3. Press Item ↑ to move lines 2 and 4 to the right. Press Item ↑ to move lines 2 and 4 to the left. In the example below, press Item ↑ to correct the alignment.



- **7** Press **Store** to save the selected value.
- **8** Press **Start/Stop** to print the alignment pattern. The example below shows proper alignment.



9 Press **Quit** to exit the menu.

Printer Options

Printer Options

_Chapter 5

The following options are available for your printer:

Available Options	Part Number
Auto Sheet Feeder	11A3097
Extended Cut Sheet Paper Guides	1333163
Parallel Cable	1329605 (3.05 m [10 ft.]), 1427498 (6.1 m [20 ft.]), or equivalent
Printer Stand	1368002
Serial Cable	1038693
Tractor 2 Feeder	11A6196

This chapter also describes how to install the Auto Sheet Feeder and Tractor 2 Feeder. Paper loading instructions for the options are also included.

For information about the:	See page:
Auto Sheet Feeder	76
Tractor 2 Feeder	85

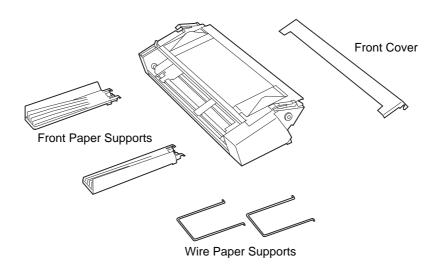
Auto Sheet Feeder

Read this section to install the Auto Sheet Feeder, change the Auto Sheet Feeder setting on the printer, and load paper in the Auto Sheet Feeder.

The Auto Sheet Feeder attaches to the front of your printer and automatically feeds single sheets of paper into the printer. With the Auto Sheet Feeder installed, you can print from single sheets of paper stacked in a tray instead of manually feeding each sheet.

Note: The Auto Sheet Feeder does **not** support multi-part forms.

You can also print on continuous forms loaded in the printer's tractor feeder while the Auto Sheet Feeder is installed. If you need to manually feed a single sheet, a convenient manual feed tray is located on top of the feeder.



The paper you use in the Auto Sheet Feeder must meet the following specifications.

Automatic Feed Mode (Single-part Form)		
Length	139.7 mm (5.5 in.) minimum 355.6 mm (14.0 in.) maximum ¹ 558.8 mm (22 in.) ²	
Width	105 mm (4.13 in.) minimum 364 mm (14.3 in.) maximum	
¹ Paper width greater than 215.9 mm (8.5 in.). ² For 215.9 mm (8.5 in.) paper width or less.		

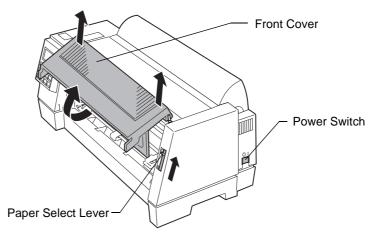
Manual Insertion Mode (Single-/Multi-part Form)		
Length	139.7 mm (5.5 in.) minimum 355.6 mm (14.0 in.) maximum ¹ 558.8 mm (22 in.) ²	
Width	76.2 mm (3.0 in.) minimum 420 mm (16.5 in.) maximum	
Paper Weight	$60 \sim 90 \text{ g/m}^2 (16 \sim 24 \text{ lbs})$	
¹ Paper width greater than 215. 9 mm (8.5 in.). ² For 215.9 mm (8.5 in.) paper width or less.		

Installing the Auto Sheet Feeder

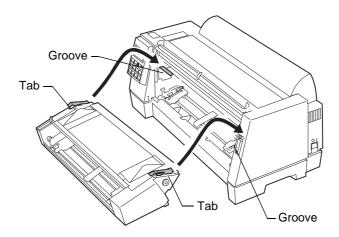
The Auto Sheet Feeder is easy to install and remove. You will not need to make electrical connections or require special training or tools.

1 Make sure the printer is Off.

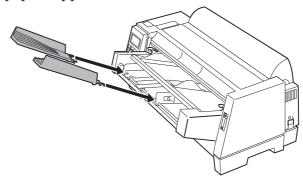
2 Open, pull up, and remove the front cover.



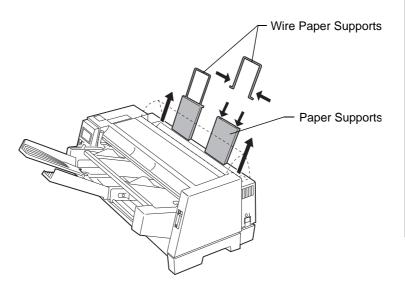
- **3** Push up the paper select lever.
- **4** Insert the tabs on both sides of the Auto Sheet Feeder into the grooves on the printer.



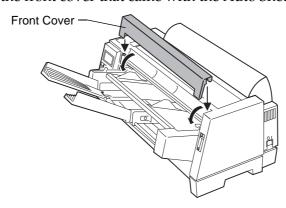
5 Attach the front paper supports to the Auto Sheet Feeder.



6 Pull the paper supports to the upright position and attach the wire paper supports to them.



7 Attach the front cover that came with the Auto Sheet Feeder.



- **8** Turn the printer on.
- **9** Select **Auto Sheet Feed On** from the function menu. To turn Auto Sheet Feed on, press:
 - a Menu.
 - **b** Item ↓ until Paper Hand Opt. appears.
 - **C** Next \rightarrow .
 - **d** Item ↓ until Auto Sheet Feed appears.
 - **e** Next \rightarrow to see the printer's setting.
 - **f** Item \downarrow until On appears.
 - **g** Store to save the setting.
 - **h** Quit to exit the function menus.

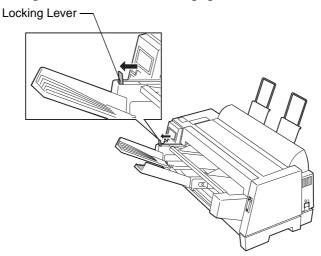
Loading Paper in the Auto Sheet Feeder

The Auto Sheet Feeder lets you print from single sheets of paper stacked in the feeder. The option also includes a manual feed tray that lets you manually feed a single sheet of paper.

This section includes instructions for loading paper in the automatic sheet feeder and the automatic sheet feeder's manual feed tray.

Loading Paper for Automatic Feed

- **1** If continuous forms are loaded, park them.
 - For help parking continuous forms, see step 1 of "Parking Continuous Forms and Changing Tractor Feeders" on page 97.
- **2** Make sure **AutoGap** is set to **On** or **Single**. For help, see "Setting AutoGap" on page 44.
- **3** Move the paper select lever up to the single sheet \cap position.
- **4** Pull the paper supports to the upright position.
- **5** Pull the locking lever forward to allow paper to be loaded.

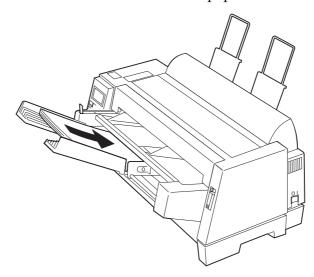


6 Place single sheets into the Auto Sheet Feeder.

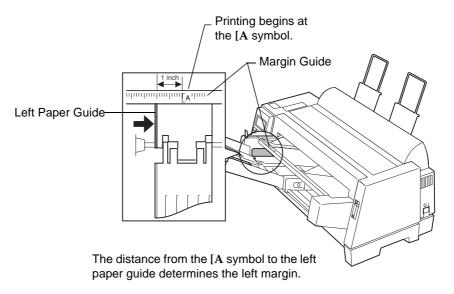
Note:

- Place letterhead paper with the letterhead facing up and toward the printer.
- The paper level should not exceed the markings on the

label located on the inside of the paper holder.

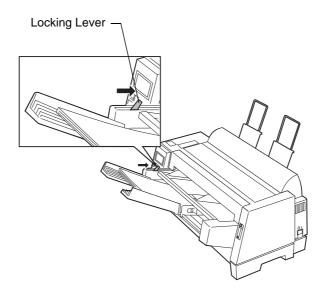


7 Move the paper guide so the print start position you want aligns with the symbol [A printed on the margin guide of the Auto Sheet Feeder.



8 Move the right paper guide to match the paper width you are using.

9 Push the locking lever in toward the printer.



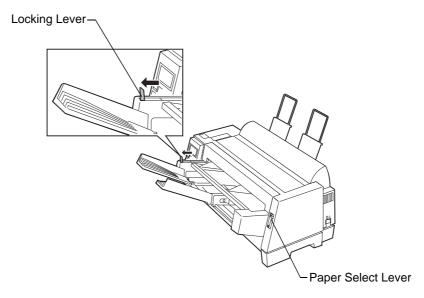
10 Press **Start/Stop**. The **Ready** light comes on and you are ready to print.

Loading Paper for Auto Sheet Feeder Manual Feed

If continuous forms are currently loaded on the printer, park the continuous forms **before** performing these steps. For help parking continuous forms, see steps 1 and 2 of "Parking Continuous Forms and Changing Tractor Feeders" on page 97.

- **1** Push the paper select lever up to the single sheet \square position.
- **2** Pull the locking lever forward.

Note: After you finish printing on manual insertion paper, move the locking lever back to let paper feed automatically.



3 Set the left margin.

Move the paper guides so that the print start position you want aligns with the symbol [A printed on the margin guide.

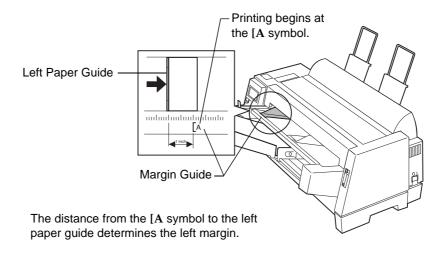
Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

For example, if you set the left margin at 1 inch (2.54 cm) on the printer, and also have the left margin set at 1 inch (2.54 cm) in your application software, the printer begins printing 2 inches (5.08 cm) from the left edge of the page.

4 Insert paper all the way into the printer.

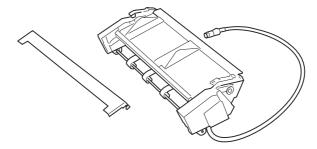
The paper feeds automatically to the Top-Of-Form (TOF) when the Auto Sheet Feeder option is on. The **Ready** light comes on and you are ready to print.

Note: After you finish printing on manually inserted paper, move the locking lever back to let paper feed automatically.



Tractor 2 Feeder

The Tractor 2 Feeder attaches to the front of your printer and provides dual tractor capability with a second tractor feed for continuous forms. This option lets you have two different types of continuous forms loaded on your printer at the same time. (A convenient manual feed tray on top of the feeder allows you to manually feed cut sheets or envelopes while the feeder is installed.)

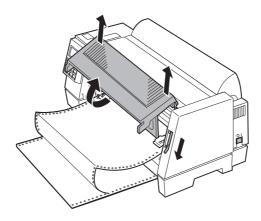


Installing the Tractor 2 Feeder

The Tractor 2 Feeder is easy to install. No special tools or training are needed.

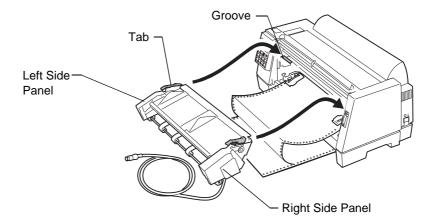
Note: Before installing the Tractor 2 Feeder, make sure continuous forms are loaded on the other tractor feeder. (When Tractor 2 is installed, you must remove it from the printer to load continuous forms on the other tractor feeder.) For help loading continuous forms on the other tractor feeder, see "To load continuous forms:" on page 63.

- **1** Make sure the PC and the printer is Off and unplugged.
- **2** Open, pull up, and remove the front cover.

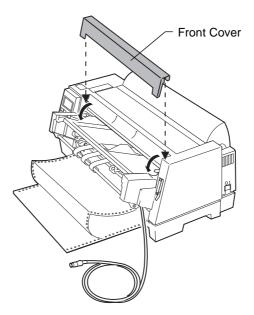


- **3** If necessary, push the paper select lever down to the continuous forms [] position.
- **4** Remove all tape from the Tractor 2 Feeder including the tape that holds the Tractor 2 Feeder cable to the Tractor 2 Feeder.
- **5** Grasp the Tractor 2 Feeder using the right and left side panels.

6 Insert the tabs on both sides of the Tractor 2 Feeder into the grooves on the printer.

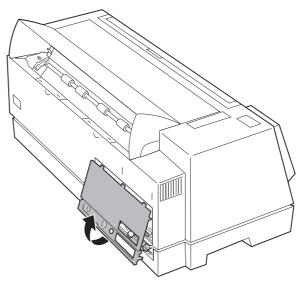


7 Attach the front cover that came with the Tractor 2 Feeder.

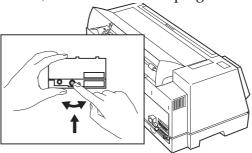


8 Remove any cables attached to the back of the printer.

Remove the system board cover from the back of the printer. Lift the cover while prying at the bottom center.



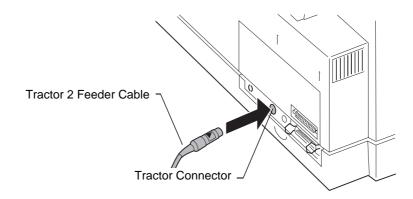
On the system board cover, twist the knockout plug to remove it.



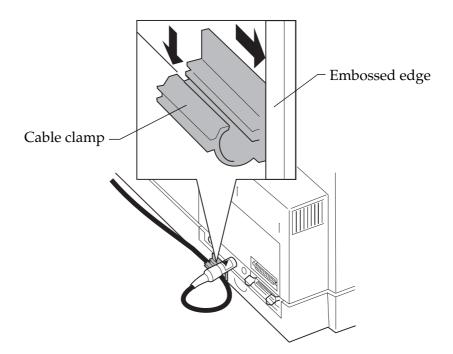
- Replace the system board cover.
- Plug the Tractor 2 Feeder cable into the tractor connector on the back of the printer.

Make sure the (\triangle) symbol on the Tractor 2 Feeder cable faces up. Align the (\triangle) symbol on the cable with the (∇) symbol on the

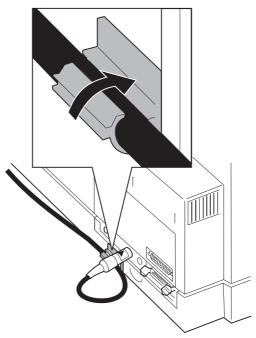
back of the printer above the tractor connector.



13 Position the cable clamp flush with the bottom edge of the printer and against the embossed edge, with the open section facing upward.



14 Insert the Tractor 2 Feeder cable into the clamp, as shown, and snap the clamp shut.



- **15** Attach cables removed in previous step.
- **16** Turn the PC and the printer On after plugging both back in.

See "Loading Paper in the Tractor 2 Feeder" on page 90 for information on how to load the Tractor 2 Feeder.

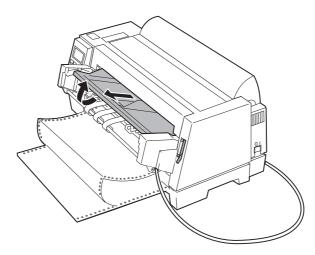
Loading Paper in the Tractor 2 Feeder

The Tractor 2 Feeder has a tractor feeder for continuous forms and a manual feed tray for single sheets and single-part forms.

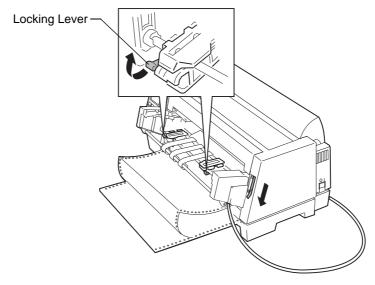
This section includes directions for loading both continuous forms in the Tractor 2 Feeder and single sheet or envelopes in the manual feed tray.

Loading Continuous Forms in the Tractor 2 Feeder

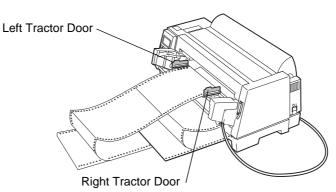
- **1** Turn the printer On.
- **2** Make sure the paper path is clear. If a single sheet or envelope is loaded in the printer, remove it.
- **3** Make sure **AutoGap** is set to On or Single AutoGap. For help, see "Setting AutoGap" on page 44.
- **4** Make sure the paper select lever is pushed down in the continuous forms [] position.
- **5** Notice how the manual feed tray fits onto the Tractor 2 Feeder. You will need to remember this when you replace the tray later.
- **6** Lift up and pull out the manual feed tray to remove it from the Tractor 2 Feeder.



7 Pull up the left and right tractor locking levers to unlock the tractors.



- **8** Open the left and right tractor doors.
- **9** Place the paper holes over the second or third pins on the tractors. If necessary, move the left or right tractor to adjust the tractor to the paper width.

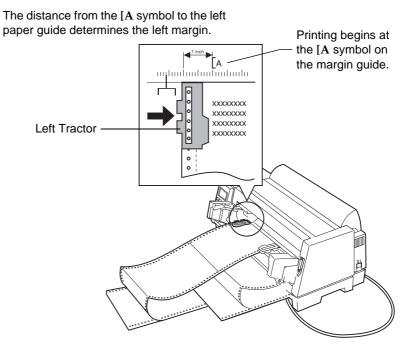


10 Close the left and right tractor doors.

11 Set the left margin.

Move the tractors so the print start position you want aligns with the symbol [A printed on the margin guide.

Moving the paper all the way to the left creates the widest left margin. Moving the paper all the way right creates the narrowest left margin.



Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

For example, if you set the left margin at 1 inch (2.54 cm) on the printer, and also have the left margin set at 1 inch (2.54 cm) in your application software, the printer begins printing 2 inches (5.08 cm) from the left edge of the page.

- **12** Push down the left tractor locking lever to lock it in place. Remove slack from the paper and lock the right lever.
- **13** Replace the manual feed tray.

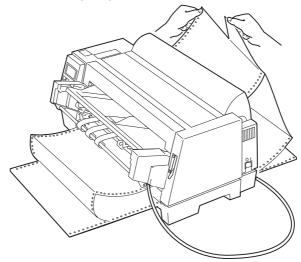
- **14** Select Tractor 2 from the menu.
- **15** Press **Start/Stop**. The paper loads to the print position or the tear-off position if Auto Tear-Off is On.
- **16** Make sure the printer is online (**Ready** light is on solid). If it is not, press **Start/Stop** until the **Ready** light is on solid. You are now ready to print.
- **17** Read "Parking Continuous Forms and Changing Tractor Feeders" on page 97 to learn how to switch from one tractor feeder to the other.

When printing the first page on continuous forms, line spacing within the first $1\frac{1}{2}$ inches of the form may not be uniform.

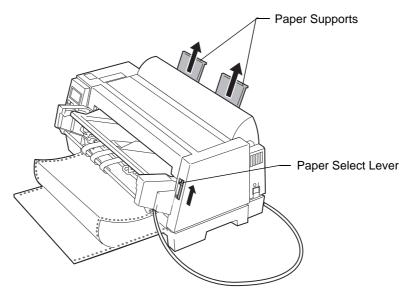
Loading Cut Sheets in the Tractor 2 Feeder

Use the manual feed tray on the Tractor 2 Feeder to load single sheets. Use only single sheets of paper or single-part forms.

- **1** Turn the printer On.
- **2** Make sure the paper path is clear. If continuous forms are loaded in the printer, park them:
 - **a** Tear off the leading edge of the continuous forms.

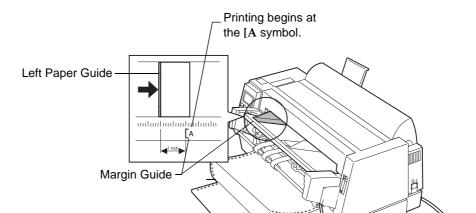


- **b** Press Load/Unload to park the continuous forms.
- **3** Push the paper select lever up to the single sheet \square position.
- **4** Pull the paper supports to the upright position.



5 Set the left margin.

Move the paper guides so that the print start position you want



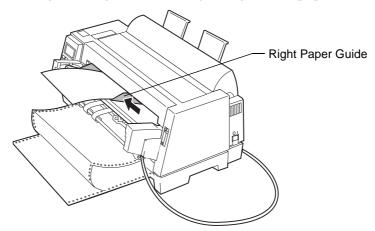
aligns with the symbol [A printed on the margin guide.

The distance between the [A symbol and the left paper guide determines the left margin.

Note: If you make a left margin setting in your application software, it is added to the left margin setting on the printer.

For example, if you set the left margin at 1 inch (2.54 cm) on the printer, and also have the left margin set at 1 inch (2.54 cm) in your application software, the printer begins printing 2 inches (5.08 cm) from the left edge of the page.

6 Place a single sheet against the left paper guide. Move the right paper guide so that the guide aligns with the right edge of the paper.



The Paper Empty/Add Paper message disappears.

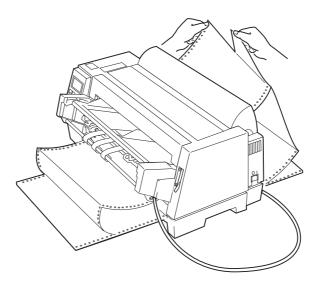
- **a** If Auto Cut Sheet Load is On (factory default), the paper feeds automatically to the top of the form. For help, see "Setting Auto Cut Sheet Load" on page 56.
- **b** If Auto Cut Sheet Load is Off, press FormFeed.
- **7** Make sure the printer is online (**Ready** light is on solid). If it is not, press **Start/Stop** until the **Ready** light is on solid. You are now ready to print.

Parking Continuous Forms and Changing Tractor Feeders

The **Tractor 2** light on the operator panel shows you which tractor feeder is selected. The **Tractor 2** light is On when the Tractor 2 Feeder is selected.

To park continuous forms on the currently selected tractor feeder and switch to the other tractor feeder:

1 Tear off the leading edge of the continuous forms loaded on the tractor feeder.



2 You can either change tractors temporarily (switch for current print job only) or change the default tractor.

To change tractors temporarily, press:

- a Menu.
- **b** Item ↓ until Select Tractor appears.
- **C** Next \rightarrow .
- **d** Item ↓ until Tractor 2 appears.
- **e** Store to save the setting.
- **f Quit** to exit the functions menu.

To change the default tractor, press:

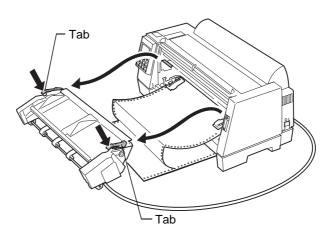
- a Menu.
- **b** Item ↓ until Paper Hand Opt. appears.
- **C** Next \rightarrow .

- **d** Item \downarrow until Tractor appears.
- **e** Next \rightarrow .
- **f** Item \downarrow until Tractor 2 appears.
- **g** Store to save the setting.
- **h Quit** to exit the functions menu.

Removing the Tractor 2 Feeder

To remove the Tractor 2 Feeder and load continuous forms on the normal tractor feeder:

- **1** Turn the PC and the printer Off and unplug both.
- **2** If continuous forms are loaded on the Tractor 2 Feeder, remove the continuous forms.
- **3** Press down on the tabs on both sides of the Tractor 2 Feeder. While holding the tabs down, pull the Tractor 2 Feeder straight out of the printer.



4 Load continuous forms on the normal tractor feeder. For help, see "To load continuous forms:" on page 63.

- **5** Replace the Tractor 2 Feeder. For help, see "Installing the Tractor 2 Feeder" on page 86.
- **6** Reload forms on the Tractor 2 Feeder. For help, see "Loading Paper in the Tractor 2 Feeder" on page 90.
- **7** Turn the PC and the printer On after plugging both back in.
- $oldsymbol{8}$ Choose the tractor feeder you want to use as the paper source. For help, see "Parking Continuous Forms and Changing Tractor Feeders" on page 97.

Solving Printer Problems

Solving Printer **Problems**

Chapter 6

This section helps you identify printer conditions and problems you can often correct yourself. When you first recognize a problem, determine whether it is located within the printer, the software program, or an option. After you've determined where the problem is located, then follow the steps in this chapter to solve the problem.

For additional assistance and answers to your questions, contact your point of purchase, or see the printer registration card for the number appropriate for your country. Technical support is also available at the Lexmark site on the World Wide Web (http://www.lexmark.com).

Notes:

- 1 If you continuously use the printer for a long period of time, the printhead becomes hot and will automatically stop at a specified threshold temperature. When the temperature falls below a certain value, the printer will restart normal printing operations.
- If the print pattern is dense, the printer slows down its print speed.

Testing the Printer

Each time you turn the printer on, it performs an internal check, or Power-On Self Test, of its settings.

The printer can also perform a printer test. You can run this test even if your printer is not connected to your computer.

Before you test the printer, make sure paper and ribbon are installed.

To run a printer test:

- **1** Turn the printer On.
- **2** Press Menu.
- **3** Press **Item** \downarrow until Print Settings appears.
- 4 Press Start. The menu settings print.

If the menu settings do not print, contact your point of purchase or see the printer registration card for the number appropriate for your country.

Clearing Paper Jams

Use the following procedures to remove paper jams from your printer.

When jams occur, the **Check** light is on and the **002 Paper Jam** message appears on the display. If this happens, follow these steps to clear the jam:

- Open the top cover and tear off the forms at the tear bar and front bottom openings of the printer.
- **2** Open the front cover and open the left and right forms tractor doors and remove the forms from both tractors.
 - If the jam occurred below the printhead, go to step 4.
 - If the jam occurred above the printhead, go to step 5.
- **3** Remove the remaining forms by pulling them slowly toward you. Go to step 6.
- **4** Remove the remaining forms by pulling them slowly toward the back of the printer. If the forms are blocked by the ribbon, remove the ribbon cartridge before attempting to remove the forms. For instructions on removing and loading the ribbon cartridge, see "Removing the Ribbon Cartridge" on page 114 or "Installing the Ribbon Cartridge" on page 3.
- **5** Make sure all paper is removed from inside the printer, then close the top cover.

Problem Conditions

Perform the steps listed for each condition to correct the problem.

Problems Indicated by Error Codes or Messages

6 Reload the forms (see "Loading Continuous Forms" on page 62).

Symptom	Probable Causes and Actions
001 Paper Out	End-of-form (EOF) condition.
	Action: Load forms or paper in the printer and press Start/Stop.
	Forms are loaded incorrectly.
	Action: Check that the forms are loaded correctly. For help, see "Loading Continuous Forms" on page 62.
002 Paper Jam	Paper jam condition.
	Action: Turn off the printer and remove the jammed paper from the printer (see "Clearing Paper Jams" on page 102).
	Forms used do not meet specifications.
	Action: Use forms that meet specifications. See "Paper Types and Sizes" beginning on page 49.
	Ribbon guide is broken.
	Action: Change the ribbon cartridge. For help, see "Installing the Ribbon Cartridge" on page 3.

Symptom	Probable Causes and Actions
005 Cover Open	Top cover is open or not properly closed.
	Top cover
	Action: Close the top cover properly. Tip: Even if the top cover seems to be closed, there may be paper caught between the top cover and the printer unit.
007 Data Error	• Data is not transmitted correctly and the printer prints ¿, ¿¿, or ¿¿¿.
	Action: Turn off the printer. Check that the serial settings of the serial interface are correct. (see "Verifying Serial Interface Settings" on page 13).
	 Printer cable is disconnected or is not connected correctly.
	Action: Turn off the computer and printer. Check that the printer cable is connected correctly at both ends.
6xx Machine Chk	Paper jam condition.
	Action: Turn off the printer. Remove the jammed paper from the printer.
	A hardware error occurred.
	Action: Turn off the printer. Wait 30 seconds, then turn the printer on. If the error still occurs, contact your point of purchase, or see the printer registration card for the number appropriate for your country.

Symptom	Probable Causes and Actions
Feed Lever Error	• The paper select lever is not in the correct position. Action: Move the paper select lever to the other position.
Paper Load Error	An error occurred while loading paper. Action: Remove any paper in the feeder and reload it.

Paper Feed Problems

Symptom	Probable Causes and Actions
Paper does not feed.	Obstruction in the printer.
Paper is jammed. Paper is torn.	<i>Tip:</i> Even if the printer does not detect a paper jam, a piece of paper may remain in the printer, or adhesive tape or glue stuck to the platen may prevent the paper from feeding properly.
	 Pinfeed holes are not aligned.
	<i>Action:</i> Align the pinfeed holes of the forms with the tractor pins.
	 Forms tractor doors are not closed properly or the tractor locking levers are not locked properly.
	Action: Check that the forms tractor doors are properly closed and that the tractor locking levers are properly locked.
	• Ribbon cartridge is not set correctly.
	Action: Reset the ribbon cartridge correctly. For help, see "Installing the Ribbon Cartridge" on page 3.
	• AutoGap is set incorrectly.
	Action: Adjust AutoGap (see page 35).
	• Top of the form is curled up or folded.
	Action: Straighten or use new forms.
	 Forms have debris in the pinfeed holes.
	Action: Use forms with no debris in the pinfeed holes.
	 Pinfeed holes of multi-part forms do not align with each other.
	Action: Avoid using such multi-part forms.

Printing and Print Quality Problems

Symptom	Probable Causes and Actions
Printer does not print.	Printer is not in the ready state.
	(Ready light is off.)
	Action: Press Start/Stop. (Ready light comes on.)
	Printer cable is disconnected or not connected correctly.
	Action: Turn off the computer and the printer. Check that the printer cable is connected correctly at both ends. Turn the computer and printer on.
	Interface mode setting is not correct.
	Action: Reset the interface mode setting (see "Connecting the Parallel Cable" on page 8 or "Connecting the Serial Cable" on page 10).
	Ribbon cartridge is not installed.
	Action: Install the ribbon cartridge (see "Installing the Ribbon Cartridge" on page 3).
	Media not inserted far enough into manual feed area.
	Action: Insert the media more firmly into the printer.
Wrong characters	Function setting is not correct.
are printed.	Action: Reset the function setting (see "Using the Function Menus" on page 31).
	Wrong printer driver selected.
	Action: See "Installing Your Application Software" on page 18.
	Software is sending the wrong printer command.
	Action: Check your software user documentation.

Symptom	Probable Causes and Actions
Printing is too light or blurred.	Ribbon is worn or dry.
	Action: Replace the ribbon cartridge. For help, see "Installing the Ribbon Cartridge" on page 3.
	AutoGap is set incorrectly.
	Action: Adjust AutoGap (see page 35).
	<i>Tip:</i> Mark the date of ribbon cartridge replacement. This may help to remind you of the next replacement date.
Dots are missing.	• Ribbon cartridge is not set correctly.
_	Action: Reset the ribbon cartridge correctly. For help, see "Installing the Ribbon Cartridge" on page 3.
	• Ribbon is twisted or ribbon edge is folded.
	Action: Replace the ribbon cartridge. For help, see "Installing the Ribbon Cartridge" on page 3.
	• Printhead is not working.
	Action: The printer needs repair.
Forms are smudged.	Ribbon cartridge is not set correctly.
	Action: Reset the ribbon cartridge correctly. For help, see "Installing the Ribbon Cartridge" on page 3.
	AutoGap is set incorrectly.
	Action: Adjust AutoGap (see page 35).
Nothing is printed on page.	• Auto Sheet Feeder is installed and AutoGap is set incorrectly.
	Action: Adjust AutoGap (see page 35).

Symptom	Probable Causes and Actions
Bidirectional alignment is not properly aligned.	 AutoGap is set incorrectly. Action: Adjust AutoGap (see page 35). Setting of the Print Adjust value is not correct. Action: Adjust the value (see "Adjusting Bidirectional Alignment" on page 72).
Printer slows down or stops intermittently.	 Printer is used continuously for a long time. Action: Normal operation. Dense pattern is printed. Action: Normal operation.

Alarm and Abnormal Noise

Symptom	Probable Causes and Actions
Alarm sounds.	The alarm sounds to indicate the following error conditions:
	— EOF condition.
	 Paper jam condition.
	— Printer error condition.
	Action: See "Problems Indicated by Error Codes or Messages" on page 103.
Printer makes	Printer is not placed on a sturdy level surface.
abnormal noise.	Action: Place the printer on a desk or table. Check that no objects are touching the printer.
	• Ribbon cartridge is not snapped in place correctly. For help, see "Installing the Ribbon Cartridge" on page 3.
	Action: Reset the ribbon cartridge correctly.

Power Problems

Symptom	Probable Causes and Actions
Printer is turned on, but the Power light is off.	• Power cord is unplugged or not plugged in correctly. Action: Check that the power cord is correctly connected at both ends.
	• No electricity at the power source. Action: Check the power source by connecting another electrical appliance.

Operator Panel Button Problem

Symptom	Probable Causes and Actions
All buttons except Start/Stop, Load/Unload, and FormFeed do not work.	 Operator panel is disabled. Action: Normal operation. Note: If you want to change the operator panel to the enable mode, see "Disabling/Enabling the Operator Panel" on page 48.

Display Messages

Message	Description
Ready (IBM)	The printer is online and ready to accept data, and IBM PPDS mode is selected.
Ready (EPSON)	The printer is online and ready to accept data, and Epson emulation mode is selected.
001 Paper Empty/ Add Paper	The printer is out of paper or the paper is not loaded properly. Load paper in the printer. For help, see "Selecting and Loading Paper" on page 49.

Message	Description
002 Paper Jam Remove Paper	Clear paper jam. Remove any debris from inside the printer.
005 Cover Open Close Cover	Top Cover is open or not properly closed. Close the top cover.
007 Data Error	Data transmission error in Serial Interface. Check the serial settings on the function menu to make sure they are correct. Check that the serial cable is properly connected at both ends.
6XX Machine Chk	A hardware error occurred. If this happens, turn off the printer, fix the paper jam or other problem, then turn the printer back on. If the error occurs again, contact your point of purchase, or see the printer registration card for the number appropriate for your country.
FastDraft	FastDraft font is selected.
Draft	Draft font is selected.
Gothic	Gothic font is selected.
Courier	Courier font is selected.
XXCPI	XX pitch is selected.
PS	Proportional Spacing is selected.
Press Start	The printer is waiting for you to press Start/Stop .
Printing	The printer is printing a demo or adjustment pattern.
Press Font/Pitch	Press Font or Pitch.
Press Store	Press Store to save your selection.
Operator Panel Disable	The operator panel is disabled. To enable the operator panel, see "Disabling/Enabling the Operator Panel" on page 48.
Paper Load Error	The printer paper is incorrectly loaded. Remove the paper and reload it. For help, see "Selecting and Loading Paper" on page 49.
Feed Lever Error	The paper select lever is in the incorrect position.

Maintaining Your Printer

Maintaining Your Printer

_____Chapter 7

This section describes how to clean the printer and remove the ribbon cartridge.

Cleaning the Printer

Before you clean the printer:

- **1** Turn the printer Off.
- **2** Unplug the power cord.
- **3** Wait until the printhead is cool.

Cleaning the inside of the printer: Every few months, use a soft brush and a vacuum to remove dust, ribbon lint, and pieces of paper. Remove the ribbon cartridge to prevent the ribbon from going into the vacuum. Vacuum any dust from around the printhead and in the printer cavity.

Cleaning the cover: Clean the outside of the printer with a damp cloth and mild soap. Do not use any spray-type or chemical cleaners anywhere on your printer. Do not put any liquids or spray near the air vents. For stubborn ink stains on the cover, use a commercial mechanic's hand cleaner.

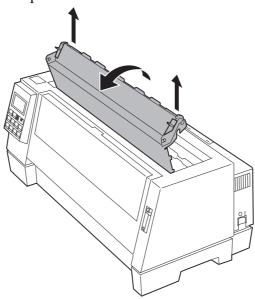
Cleaning the Auto Sheet Feeder Rollers

1 Remove all paper from the printer.

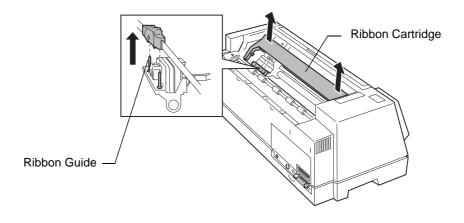
- **2** Turn the Auto Sheet Feeder upside down and place it on a flat surface.
- **3** Clean the two paper-guide wheels located inside the bottom of the Auto Sheet Feeder using isopropyl alcohol and a clean cloth. You can rotate one roller while applying the cleaning cloth to the other roller.

Removing the Ribbon Cartridge

- Turn the printer Off.
- **2** Remove the top cover.



3 Carefully pull up on the ribbon guide while also pulling up on the ribbon cartridge. The cartridge unlatches from the printer.



For help installing a ribbon cartridge, see "Installing the Ribbon Cartridge" on page 3.

Notices

Appendix A

References in this publication to products, programs, or services do not imply that the manufacturer intends to make these available in all countries in which it operates. Any reference to a product, program, or service is not intended to state or imply that only that product, program, or service may be used. Any functionally equivalent product, program, or service that does not infringe any existing intellectual property right may be used instead. Evaluation and verification of operation in conjunction with other products, programs, or services, except those expressly designated by the manufacturer, are the user's responsibility.

Energy Star



The EPA ENERGY STAR Computers program is a partnership effort with computer manufacturers to promote the introduction of energy-efficient products and to reduce air pollution caused by power generation.

Companies participating in this program introduce personal computers, printers, monitors, or fax machines that power down when they are not being used. This feature will cut the energy used by up to 50 percent. Lexmark is proud to be a participant in this program.

As an Energy Star Partner, Lexmark International, Inc. has determined that this product meets the Energy Star guidelines for energy efficiency.

Electronic Emission Notices

Federal Communications Commission (FCC) Statement

The Lexmark 4227 plus Printer has been tested and found to comply with the limits for a Class B digital device, pursuant to Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

The FCC Class B limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and, if not installed and used in accordance with the instructions, may cause harmful interference to radio communications. However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult your point of purchase or service representative for additional suggestions.

The manufacturer is not responsible for any radio or television interference caused by using other than recommended cables or by unauthorized changes or modifications to this equipment. Unauthorized changes or modifications could void the user's authority to operate this equipment.

Note: To assure compliance with FCC regulations on electromagnetic interference for a Class B computing device, use a properly shielded and grounded cable such as Lexmark part number 1329605. Use of a substitute cable not properly shielded and grounded may result in a violation of FCC regulations.

European Community (EC) Directives Conformity

This product is in conformity with the protection requirements of EC Council directives 89/336/ EEC and 73/23/EEC on the approximation and harmonization of the laws of the Member States relating to electromagnetic compatibility and safety of electrical equipment designed for use within certain voltage limits.

A declaration of conformity with the requirements of the Directive has been signed by the Director of Manufacturing and Technical Support, Lexmark International, S.A., Boigny, France.

This product satisfies the Class B limits of EN 55022 and safety requirements of EN 60950.

Industry Canada Compliance Statement

This Class B digital apparatus meets all requirements of the Canadian Interference-Causing Equipment Regulations.

Avis de conformité aux normes d'Industrie Canada

Cet appareil numérique de la classe B respecte toutes les exigences du Règlement sur le matériel brouilleur du Canada.

The United Kingdom Telecommunications Act 1984

This apparatus is approved under the approval number NS/G/1234/J/100003 for the indirect connections to the public telecommunications systems in the United Kingdom.

Japanese VCCI Notice

この装置は、第二種情報装置(住宅地域又はその隣接した地域において使用されるべき情報装置)で住宅地域での電波障害防止を目的とした情報処理装置等電波障害自主規制協議会(VCCI)基準に適合しております。

しかし、本装置をラジオ、テレビジョン受信機に近接してご使用になると、受信 障害の原因となることがあります。

取扱説明書に従って正しい取り扱いをして下さい。

Safety Information

- If your product is NOT marked with this symbol □, it MUST be connected to an electrical outlet that is properly grounded.
- The power cord must be connected to an electrical outlet that is near the product and easily accessible.
- Refer service or repairs, other than those described in the operating instructions, to a professional service person.
- This product is designed, tested and approved to meet strict global safety standards with the use of specific Lexmark com-

Notices

ponents. The safety features of some parts may not always be obvious. Lexmark is not responsible for the use of other replacement parts.

Sicherheitshinweise

- Falls der Drucker nicht mit diesem Symbol
 markiert ist, muß er an eine ordnungsgemäß geerdete Steckdose angeschlossen werden.
- Das Netzkabel muß an eine Steckdose angeschlossen werden, die sich in der Nähe des Geräts befindet und leicht zugänglich ist.
- Wartungsarbeiten und Reparaturen, mit Ausnahme der in der Betriebsanleitung näher beschriebenen, sollten Fachleuten überlassen werden.
- Dieses Produkt und die zugehörigen Komponenten wurden entworfen und getestet, um beim Einsatz die weltweit gültigen Sicherheitsanforderungen zu erfüllen. Die sicherheitsrelevanten Funktionen der Bauteile und Optionen sind nicht immer offensichtlich. Sofern Teile eingesetzt werden, die nicht von Lexmark sind, wird von Lexmark keinerlei Verantwortung oder Haftung für dieses Produkt übernommen.

Consignes de sécurité

- Si le symbole n'apparaît PAS sur votre produit, ce dernier DOIT être branché sur une prise de courant mise à la terre.
- Le câble d'alimentation doit être connecté à une prise de courant placée près du produit et facilement accessible.
- L'entretien et les réparations autres que ceux décrits dans les instructions d'emploi doivent être effectués par le personnel de maintenance qualifié.
- Ce produit a été conçu, testé et approuvé pour respecter les normes strictes de sécurité globale lors de l'utilisation de composants Lexmark spécifiques. Les caractéristiques de sécurité de certains éléments ne sont pas tou-

jours évidentes. Lexmark ne peut être tenu responsable de l'utilisation d'autres pièces de rechange.

Norme di sicurezza

- Se il prodotto NON è contrassegnato con questo simbolo DEVE essere collegato lo stesso ad una presa elettrica con messa a terra.
- Il cavo di alimentazione deve essere collegato ad una presa elettrica posta nelle vicinanze del prodotto e facilmente raggiungibile.
- Per la manutenzione o le riparazioni, escluse quelle descritte nelle istruzioni operative, consultare il personale di assistenza autorizzato.
- Il prodotto è stato progettato, testato e approvato in conformità a severi standard di sicurezza e per l'utilizzo con componenti Lexmark specifici. Le caratteristiche di sicurezza di alcune parti non sempre sono di immediata comprensione. Lexmark non è responsabile per l'utilizzo di parti di ricambio di altri produttori.

Pautas de Seguridad

- El cable de alimentación deberá conectarse a una toma de corriente situada cerca del producto y de fácil acceso.
- Cualquier servicio o reparación deberá realizarse por parte del personal cualificado, a menos que se trate de las averías descritas en las instrucciones de utilización.
- Este producto se ha diseñado, verificado y aprobado para cumplir los más estrictos estándares de seguridad global usando los componentes específicos de Lexmark. Puede que las características de seguridad de algunas piezas no sean siempre evidentes. Lexmark no se hace responsable del uso de otras piezas de recambio.

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Informações de Segurança

- Se o produto NÃO estiver marcado com este símbolo, , é necessário ligá-lo a uma tomada com ligação à terra.
- O cabo deve ser ligado a uma tomada localizada perto do produto e facilmente acessível.
- Para todos os serviços ou reparações não referidos nas instruções de operação, deve contactar um técnico dos serviços de assistência
- Este produto foi concebido, testado e aprovado para satisfazer os padrões globais de segurança na utilização de componentes específicos da Lexmark. As funções de segurança de alguns dos componentes podem não ser sempre óbvias. A Lexmark não é responsável pela utilização de outros componentes de substituição.

Informações de Segurança

- Se o produto NÃO estiver marcado com este símbolo, □, ele DEVE SER conectado a uma tomada elétrica com ligação à terra.
- O cabo de alimentação deve ser conectado a uma tomada elétrica localizada perto do produto e de fácil acesso.
- Para todos os serviços ou reparações não descritos nas instruções de operação, entre em contato com um técnico dos serviços de assistência.
- Este produto está projetado, testado e aprovado para satisfazer os padrões globais de segurança para uso de componentes específicos da Lexmark. Os recursos de segurança de alguns componentes podem não ser sempre óbvios. A Lexmark não é responsável pelo uso de outros componentes de substituição.

Veiligheidsvoorschriften

- Zorg ervoor dat uw produkt is aangesloten op een geaard stopcontact als het produkt NIET is gemarkeerd met det symbool .
- Het netsnoer moet worden aangesloten op een gemakkelijk bereikbaar stopcontact in de buurt van het produkt.
- Neem contact op met een professionele onderhoudstechnicus voor onderhoud en reparaties die niet in de bij het produkt geleverde instructies beschreven worden.
- Dit product is ontworpen, getest en goedgekeurd om te voldoen aan strenge internationale veiligheidsvoorschriften. Deveiligheidsvoorzieningen van bepaalde onderdelen zullen niet altijd duidelijk zichtbaar zijn. Lexmark is niet verantwoordelijk voor het gebruik van andere vervangende onderdelen.

Sikkerhedsoplysninger

- Hvis dit produkt IKKE er markeret med dette symbol , SKAL det sluttes til en stikkontakt med jordforbindelse.
- Ledningen skal sluttes til en stikkontakt, der er tæt på produktet og som er let tilgængelig.
- Service og reparationer, som ikke er beskrevet i brugsanvisningen, skal udføres af en kvalificeret tekniker.
- Dette produkt er udviklet, testet og godkendt i overensstemmelse med Lexmarks verdensomspændende standarder for sikkerhed.
 Delenes sikkerhedsfunktioner kan være skjulte. Lexmark påtager sig intet ansvar for brugen af uoriginale reservedele.

Turvaohjeet

- Jos tuotteessa ei ole tätä tunnusta, 🔲 , sen saa kytkeä vain maadoitettuun pistorasiaan.
- Tuotteen verkkojohto on kytkettävä sitä lähellä olevaan pistorasiaan. Varmista, että kulku pistorasian luo on esteetön.
- Muut kuin käyttöohjeissa mainitut huolto- tai korjaustoimet on jätettävä huoltoedustajalle.

Notices

Tämä tuote on testattu ja hyväksytty. Se täyttää korkeat maailmanlaajuiset turvallisuusvaatimukset, kun siinä käytetään tiettyjä Lexmarkin valmistusosia. Joidenkin osien turvallisuusominaisuudet eivät aina ole itsestään selviä. Lexmark ei vastaa muiden kuin alkuperäisten osien käytöstä.

Säkerhetsanvisningar

- Om produkten INTE är märkt med denna symbol MÅSTE den anslutas till ett jordat vägguttag.
- Nätkabeln måste anslutas till ett lättåtkomligt vägguttag i närheten av maskinen.
- Låt endast utbildad servicepersonal utföra sådan service och sådana reparationer som inte beskrivs i handledningen.
- Denna produkt är utformad, testad och godkänd för att uppfylla internationella säkerhetsbestämmelser när den används tillsammans med andra Lexmark-produkter. Säkerhetsegenskaperna för vissa delar är inte helt uppenbara. Lexmark frånsäger sig ansvaret om delar av ett annat fabrikat används.

Sikkerhetsinformasjon

- Ledningen må være koblet til en stikkontakt nær produktet. Stikkontakten må være lett tilgjengelig.
- La bare kvalifisert personale ta seg av service og reparasjon som ikke er direkte beskrevet i bruksanvisningen.
- Dette produktet er utviklet, testet og godkjent i overensstemmelse med strenge verdensomspennende sikkerhetsstandarder for bestemte Lexmark-deler. Delenes sikkerhetsfunksjoner kan være skjulte. Lexmark er ikke ansvarlig for bruk av uoriginale reservedeler.

Informació de Seguretat

- El cable de potència s'haurà de connectar a una presa de corrent propera al producte i fàcilment accessible.
- Si heu de fer una reparació que no figuri entre les descrites a les instruccions de funcionament, confieu-la a un professional.
- Aquest producte està dissenyat, comprovat i aprovat per tal d'acomplir les estrictes normes de seguretat globals amb la utililització de components específics de Lexmark. Les característiques de seguretat d'algunes peces pot ser que no sempre siguin òbvies. Lexmark no es responsabilitza de l'us d'altres peces de recanvi.

Przepisy bezpieczeństwa

Jeżeli produkt NIE jest oznaczony symbolem , może być podłączony TYLKO do prawidłowo uziemionego gniazda elektrycznego.

Kabel zasilający musi być podłączony do łatwo dostępnego gniazda elektrycznego, znajdującego się w pobliżu urządzenia.

Wszelkie naprawy i czynności serwisowe, oprócz opisanych w instrukcji obsługi, powinny być wykonywane przez autoryzowany serwis.

Produkt został zaprojektowany z wykorzystaniem określonych podzespołów firmy Lexmark i zatwierdzony jako spełniający światowe standardy bezpleczeństwa. Pozostałe podzespoły mogą nie spełniać tych warunków. Firma Lexmark nie ponosi odpowiedzialności za skutki używania innych cześci zamiennych.

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Информация по технике безопасности

- Если приобретенное Вами изделие НЕ имеет маркировки 🔲, то его НЕОБХОДИМО подключать к надежно заземленной розетке.
- Кабель питания следует подключать к легкодоступной электрической розетке, расположенной вблизи от места установки изделия.
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- ・ 当製品は、特定の Lexmark 部品に関するきびしい包括的安全基準 に適合するように、設計、試験され、承認されています。部品には、 安全機能が必ずしも明白でないものもあります。Lexmark は、他 の交換部品の使用は保証できません。

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- 电源线所连接的电源插座与产品的距离不可太远, 并且要符合 使用方便的原则。
- 有关维护或修理方面的细节,除了参考操作说明书以外,还可 以与专业服务人员联系。
- 本产品使用特定的 Lexmark 元件,并按照严格的世界安全标准 来设计、测试及验证。有些零件的安全功能特征可能不一定很 明显,对于更换其他厂家零件所造成的不良后果,Lexmark 概

Korean Safety Information

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Statement of Limited Warranty

__Appendix **B**

Lexmark International, Inc., Lexington, KY

Lexmark 4227 plus Forms Printer

This Statement of Limited Warranty applies to this machine if it was originally purchased for your use, and not for resale, from Lexmark or a Lexmark authorized remarketer, referred to in this statement as "Remarketer." This machine is subject to these terms only if located in the country of the seller from whom the machine was purchased.

Warranty

Lexmark warrants that this machine:

- Is manufactured from new parts, or new and serviceable used parts which perform like new parts,
- Is free from defects in material and workmanship,
- Conforms to Lexmark's Official Published Specifications, and
- Is in good working order.

If this machine does not function as warranted during the warranty period, contact a Remarketer or Lexmark, who is responsible for its repair without charge. The warranty period is 12 months and starts on the date of original purchase as shown on the purchase receipt. If this machine is a feature or accessory, this statement applies only when that feature or accessory is used with the machine for which it was designed. To obtain warranty service, you may be required to present the feature or accessory with such machine.

If you transfer this machine to another user, warranty service under the terms of this statement is available to that user for the remainder of the warranty period. You should transfer proof of original purchase and this statement to that user.

Warranty Service

To obtain warranty service you may be required to present proof of original purchase. Warranty service will be provided at your location.

When warranty service involves the exchange of a machine or part, the item replaced becomes the property of the Remarketer or Lexmark. The replacement may be a new or repaired item. The replacement item assumes the remaining warranty period of the original machine.

Replacement is not available to you if the machine you present for exchange is defaced, altered, in need of a repair not included in warranty service, or damaged beyond repair. Also, such machine must be free of any legal obligation or restrictions that prevent its exchange.

Before you present this machine for warranty service, remove all programs, data, and removable storage media. For further explanation of your warranty alternatives and the nearest Lexmark authorized servicer in your area, please contact Lexmark at 1-800-LEXMARK (1-800-539-6275), or on the World Wide Web at http:// www.lexmark.com.

Free remote technical support is provided for this product throughout its warranty period. Lexmark offers a variety of extended warranty programs that include an extension of technical support. For products no longer covered by a Lexmark warranty, technical support may only be available for a fee.

Extent of Warranty

We do not warrant uninterrupted or error-free operation of a machine. Warranty service does not include repair of failures caused by misuse, accident, modification, unsuitable physical or operating environment, operation in other than the Specified Operating Environment, improper maintenance by you, failure caused by service of the machine by those other than a Remarketer or Lexmark, or failure caused by a product, including supplies, for which we are not responsible.

ALL EXPRESS AND IMPLIED WARRANTIES, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE LIMITED IN DURATION TO THE WARRANTY PERIOD. NO WARRANTIES, EXPRESS OR IMPLIED, WILL APPLY AFTER THIS PERIOD.

Limitation of Liability

Your sole remedy under this Statement of Limited Warranty is set forth in this section. For any claim concerning performance or nonperformance of Lexmark or a Remarketer for this machine under this Statement of Limited Warranty, you may recover actual damages up to the limit set forth in the following paragraph.

Lexmark's liability for actual damages from any cause whatsoever will be limited to the greater of 1) \$5,000 or 2) the amount you paid for the machine which caused the damages. This limitation of liability will not apply to claims by you for bodily injury or damage to real property or tangible personal property for which Lexmark is legally liable. In no event will Lexmark be liable for any lost profits, lost savings, incidental damage, or other economic consequential damages. This is true even if you advise Lexmark or a Remarketer of the possibility of such damages. Lexmark is not liable for any claim by you based on a third party claim.

This limitation of remedies also applies to any developer of materials supplied to Lexmark. Lexmark's and the developer's limitations of remedies are not cumulative. Such developer is an intended beneficiary of this limitation.

Additional Rights

Some states do not allow limitations on how long an implied warranty lasts, or do not allow the exclusion or limitation of incidental or consequential damages. If such laws apply, the limitations or exclusions contained in this statement may not apply to you.

This warranty gives you specific legal rights. You may also have other rights which vary from state to state.

Glossary

Α

A4 paper. Paper size that is 210 x 297 mm (8.27 x 11.7 in.)

all-points-addressable (APA). The ability to address and print or not print each picture element on a display surface.

application software. Software products such as spreadsheets and word-processing programs designed for use on a personal computer.

audible alarm. An alarm that is activated when an event occurs that may require operator attention or intervention for printer operation. For example, an out-of-paper condition. Also called a beeper.

automatic interface switching. Printer function that senses the active interface.

В

bidirectional. Printing left-to-right then right-to-left.

bold. A heavy-faced type; also called boldface or emphasized.

bps. Bits per second.

buffer. Temporary storage area for holding input or output data.

C

characters-per-inch (cpi). The number of characters printed within an inch horizontally across a page. Used to measure the character spacing of a printer.

characters-per-second (cps). The number of characters that are printed in 1 second. Used to measure the printing speed of a printer.

code page. A set of 256 graphic designs (characters) associated with unique code values from 0 through 255. Code page 437 is U.S.A. font and code page 850 is multilingual font. Code page 858 contains the € character.

condensed print mode. A print mode in which character spacing is 17.1 characters per inch. Also called compressed print mode.

continuous forms. Connected paper forms that feed continuously through the printer, and are perforated to allow tearing them apart.

control code. A control character used for print operations, such as line spacing or carriage return.

D

data. Information entered into or used by a computer.

data bits. The number of data bits sent in each transmission frame using the serial interface.

default. A value, parameter, or attribute that the printer uses when none is specified.

document-on-demand. Your printer's capability to automatically move paper from the print line to the tear off bar upon completion of a print job.

dot-matrix printer. A printer that forms characters by a pattern of dots.

dots-per-inch (dpi). The number of dots printed within an inch horizontally across the page.

double-high printing. Printing in which the characters are twice as high as the default characters.

double-strike. Characters are printed twice on the same page location.

double-wide printing. Printing in which the characters are twice as wide as the default characters. This results in half as many characters per inch.

draft-print (DP). A style of print used for draft material. Compare with letter quality.

DTR protocol. Hardware handshaking protocol for RS-232 serial interface.

Ε

emphasized print type. A print type in which characters are made bolder.

F

font. A set of type of a given size and style.

forms length. Also known as page length, this is the length of a page. It can be set from one line to a maximum of 22 inches.

G

g/m². Grams per square meter. Metric measurement for paper weight.

ı

interface. Defines the method of communication between the printer and the terminal or computer. The two common types of interface are parallel and serial.

italic. A type style with characters that slant to the right.

K

KB/Kbyte. Kilobyte. The number of bytes of storage. Equal to 1024 bytes.

L

letter quality. A denser print mode that enhances the quality of print characters. Compare with draft-print.

lines per inch (lpi). Number of lines of text printed in a vertical inch.

lines per page (lpp). Unit of measure used with lines per inch to set form length.

load position. The line position of the paper where the first line prints. Also referred to as the Top-Of-Form (TOF).

M

macro. Printer setting to store document formats.

mode. A style of printer output.

0

offline. Mode in which the printer is not communicating with the computer.

online. Mode in which the printer is communicating with the computer.

overscore. A line printed over a character.

P

parallel interface. A type of connection that links a printer to a computer, by which all 8 bits of a character are sent at the same time.

park. A means to disable the continuous forms operation while single sheets or envelopes are printed.

pinfeed. A device that guides and feeds paper by means of pins that engage holes in the side of the paper.

pitch. A unit of type width based on the number of characters that can be placed in a linear inch. For example, 10 pitch type prints 10 characters-perinch.

point size. A unit of size of characters equal to 1/72 inch vertically.

PPDS. Personal printer data stream.

printer driver. A file that allows an application program to communicate with a printer.

printer functions setting. The settings that determine how the printer operates.

proportional spacing. Spacing of characters according to their natural width.

R

RAM. Random access memory.

resident font. A font stored in the printer.

S

sans serif. Letters printed without short lines stemming from the upper and lower ends.

serial interface. A type of connection that links a printer to a computer, by which the 8 bits of a character are sent one bit at a time.

serif. A short line stemming from, and at an angle to, the upper and lower ends of the strokes of a letter.

single sheets. A single form or sheet of paper that is not connected to other sheets. The sheet can have more than one part, such as an original and one or more copies.

standard-carriage printer. Printer that has the ability to print on forms up to 279.4 mm (11 in.) wide.

start. Mode in which the printer is communicating with the computer.

stop. Mode in which the printer is not communicating with the computer.

subscript. One or more characters printed in the bottom half of the normal printing line.

superscript. One or more characters printed in the top half of the normal printing line.

system board. The main circuit board that supports a variety of basic system devices.

Т

Top-Of-Form (TOF). The line position of the paper where the first line prints. Also referred to as the load position.

tractor feed. A device that automatically feeds continuous forms.

U

underscore. A line printed under a character.

unidirectional printing. Printing only from left to right.

V

variable forms length. The variable forms length feature lets you set your form length from a range of one line to a maximum of 22 inches.

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