



# **Insta-DE Series**

## **Soft-padded Dry-erase Whiteboard Projection Screen**

### **User's Guide**

Thank you for choosing the Insta-DE Series dry-erase whiteboard projection screen! Please read through this user guide before utilizing the screen. Correct usage and maintenance will ensure a long product life.

#### **Precautionary Notes:**

Before using the dry-erase function of your whiteboard screen, please make note of the following instructions to properly maintain and clean your dry-erase surface projection screen. (These Whiteboard cleaning tips are just as relevant with any dry-erase writing surface as they are with our Whiteboard-Projection Screens.)

1. Only use a high density foam eraser when removing dry-erase markings from the Whiteboard screen.
2. Do not use abrasive erasers as these may scratch the surface of the screen.
3. Never spray the whiteboard cleaner solution onto the surface while marker writing is present and then attempt to use a high density foam eraser to remove. This will only smear the dry-erase marker ink making the surface more difficult to clean and will likely ruin the foam eraser.
4. If there are any dry-erase markings left behind even after attempting to remove them using our high density erasers, spray our whiteboard cleaning solution directly onto the screen surface and use only a soft microfiber cloth to wipe-down and clean the area.

For a video demonstration, please visit: <http://www.elitescreens.com/whiteboardscreen-cleaning>

If replacement cleaning accessories are needed, please visit the Whiteboard cleaning accessories section of our website at <http://www.elitescreens.com/clean-whiteboard>

## Product Features

- Award winning and GREENGUARD certified VersaWhite material.
- 1.1 gain with 160 degree wide viewing angle.
- Special anti-scratch layer to ensure long use as a dry-erase projection screen.

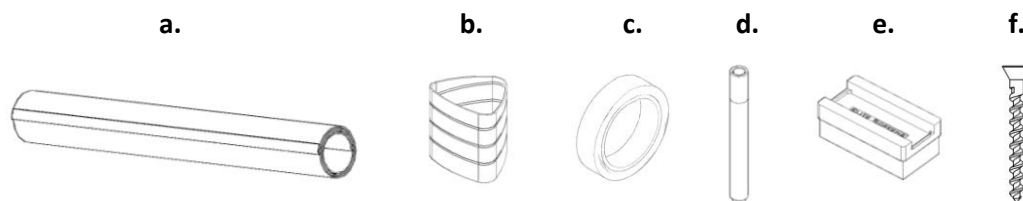


## Application Advantages

- Instantly converts flat surfaces/walls into a dry-erase whiteboard projection screen.
- Includes dry-erase pens, eraser, and pen holder.
- Perfect dry-erase and projection solution for today's short throw projectors.
- Ideal and effective instructional presentation tool in the classroom, boardroom, and training facilities.

## What's in the package

Please make sure all parts listed below are included. If anything is missing please contact us immediately.



Notes:

1. For best results and maximum product longevity, **ONLY** use **Elite Screens high density whiteboard Eraser**
2. Please use a microfiber cloth and clean water to cleanse the surface every 2-4 weeks to maintain a fresh and clean projection surface.

| Parts List                           | QTY |
|--------------------------------------|-----|
| a. Insta-DE Screen Material          | 1   |
| b. Pen Holder                        | 1   |
| c. Double-sided tape                 | 1   |
| d. Whiteboard markers                | 2   |
| e. Elite special high density eraser | 2   |
| f. 4.5mmx30mm Screw                  | 1   |

## Commercial use installation recommendation

If you would like your screen to have a professional-grade finish that is flat, durable, and free from imperfections – Elite Screens strongly recommends hiring a professional wallpaper installer, and using a stronger adhesive material such as Shur-Stik Heavy Duty Clay Wallcovering Adhesive. You can purchase this product easily online, or consult with your wallpaper installer for other options.

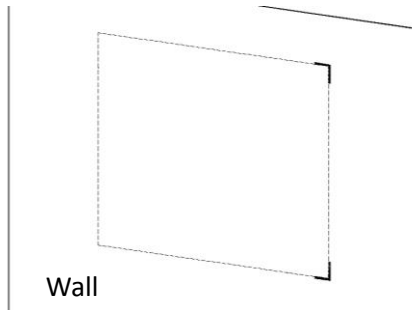
## Pre-Installation Notice:

1. Make sure the surface of the wall has been properly patched, sanded, and primed.
2. Remove anything from the wall that may puncture the Insta-DE material.
3. Please consult with a professional wallpaper installer for further assistance. We strongly recommend two or more people for this installation.

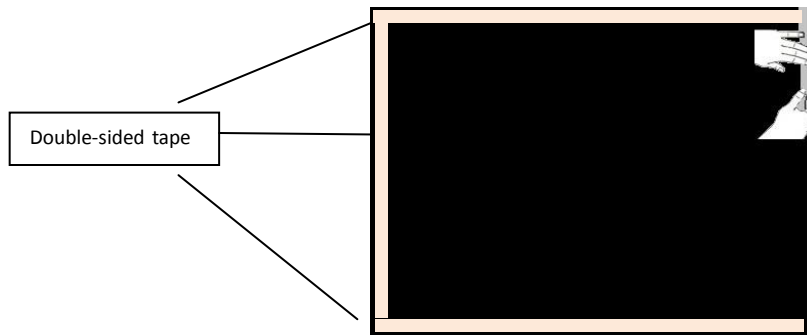
## Installation

Watch the Installation video at: [www.elitescreens.com/ide-install](http://www.elitescreens.com/ide-install)

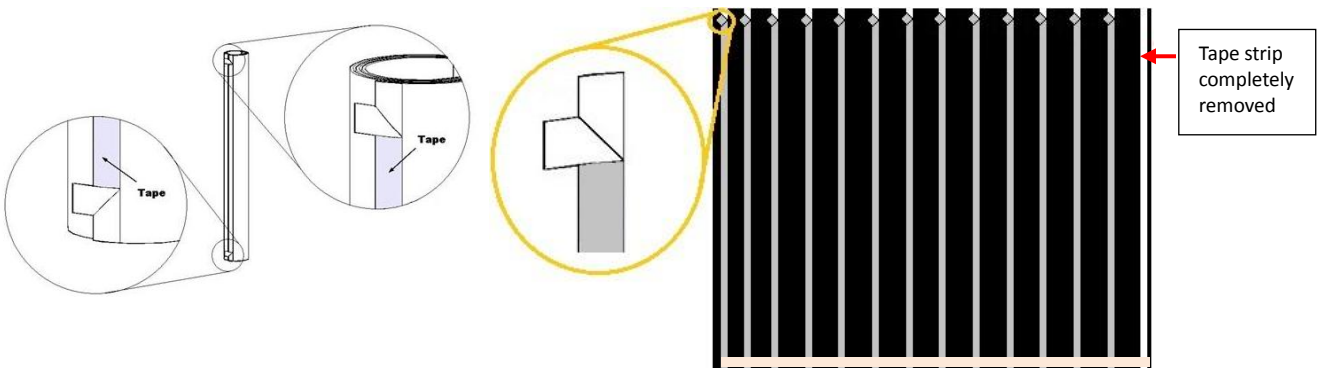
1. Clean the location where the **Insta-DE Screen** will be installed.
2. Measure and mark the top-right and bottom-right corner of the installation location



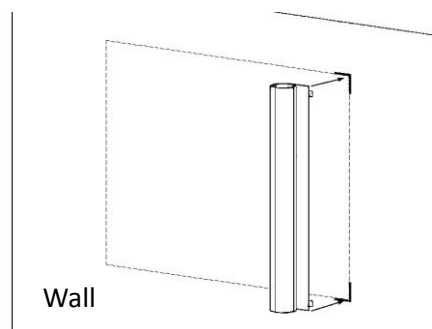
3. Apply double-sided film tape all around the edges of the Insta-DE back padding.



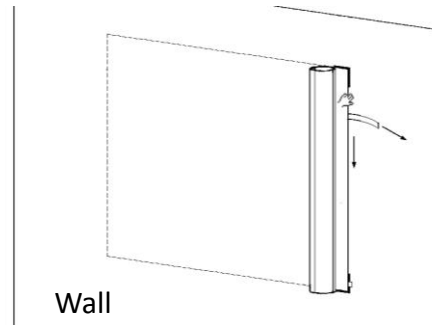
4. Then, apply vertical double-sided film tape from top to bottom every 3-4 inches.
5. Completely peel the first vertical tape strip and peel off a 1-inch length tape film at the top of the double-side tape on the rest of the vertical strips.



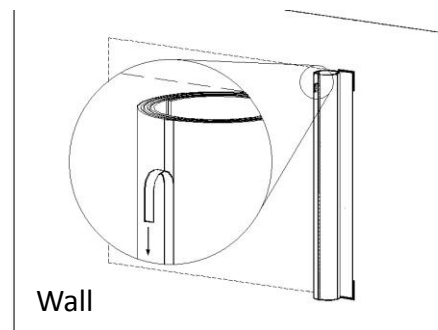
6. Attach the **Insta-DE Screen** to the top-right and bottom-right corner of the location



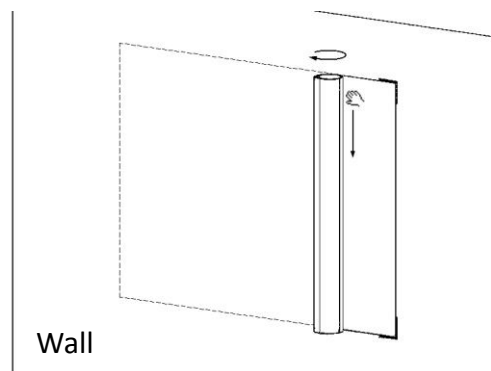
7. Remove the tape film paper while unrolling the material and firmly attach the first taping line with pressure.



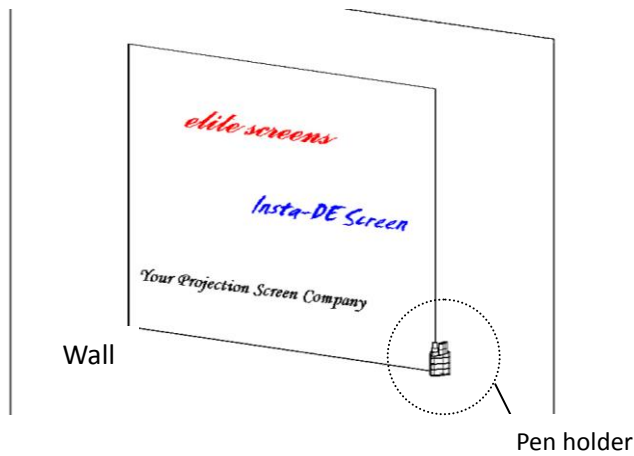
8. Follow the taping line while unrolling the material and continue removing the tape film as the material unrolls. Continue attaching the double-sided adhesive tape until you've reached the end.



9. Unroll the material to the left and firmly attach the following taping line onto the location. Make sure that the material has completely rolled out perfectly flat.



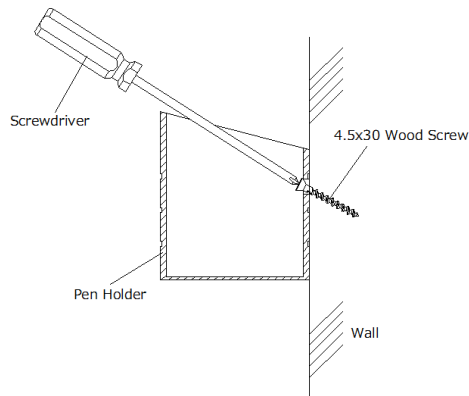
10. Repeat steps 7-9 to finish attaching the material to the wall and complete the Installation.



## Pen holder installation

**Method one:** Peel the tape strip off the back of the pen holder and attach the pen holder to the wall or your preferred location.

**Method two:** Install the included screw in the wall and hang the pen-holder. See diagram below for details.



### Caution:

**The double-sided tape is meant to be permanent for the life of the product. It does not remove easily. Please attach very carefully to avoid having to remove the product and positioning it in a different location.**

Use only the included erasers to remove and erase dry-erase markings. For a deep clean, we recommend using a non-alcohol based dry-erase board cleaner with a soft microfiber cloth.

Elite offers a replacement kit (**part number ZER3**) which includes:

1 x bottle of 8.45 oz cleaning solution

1 x microfiber cloth

2 x high density foam erasers

2 x sets of dry-erase markers (4 total)

For more information visit [www.elitescreens.com/zer3](http://www.elitescreens.com/zer3)

Contact your reseller or visit [shop.elitescreens.com](http://shop.elitescreens.com) for pricing and purchase.



For more information, technical support or your local Elite Screens contact,

please visit [www.elitescreens.com](http://www.elitescreens.com)