

Your Handset



Legend

- ① Indicator light (LED)
- ② Emergency button
- ③ Headset port
- ④ Softkeys, phone control buttons (**Speaker, Menu**), Navigation cluster (Navigation ring and **Select** button), call control buttons (**Answer/Send, Power/End**)
- ⑤ Keypad
- ⑥ **Volume** and **Mute** buttons

Turn On Your Handset


Press and hold **Power/End**  until the screen turns on.

Turn Off Your Handset


Press and hold **Power/End**  until the screen turns off.

Lock the Handset Keypad



Note: When the keypad is locked, you can only dial emergency numbers.

Press and hold **Zero (0)**  until the message "Press and hold 0" is displayed on the screen.

Unlock the Handset Keypad

Press and hold **Zero (0)**  until the message "Press and hold 0" doesn't display on the screen.

Make a Call

- When your handset is idle, enter the phone number with the keypad. To start the number with plus (+), press and hold **Asterisk**  until the + displays on the screen.
- Press **Answer/Send** .

Report an Emergency Situation

(If configured)

Press and hold **Emergency**  for 3 seconds.


Answer a Call

Press **Answer/Send** .


Hold and Resume a Call

- From an active call, press **Hold**.
- Press **Resume** to pick the call back up.


Mute Your Call

- Press **Mute** .
- To unmute yourself, press **Mute** again.

Create a Conference Call

- From an active call, press **Conf**.
- Enter the coworker's number and press **Answer/Send** .
- Press **Conf** after the coworker answers.

Transfer a Call

- From an active call, press **Transfer**.
- Enter the coworker's number and press **Answer/Send** .
- Press **Transfer** before or after the coworker answers.

Call a Local Contact

1. Press **Contacts**.
2. Highlight an entry.
3. (Optional) Press the right on the Navigation ring to select an alternate number.
4. Press **Call**.



Call a Directory Contact

1. Press **Directory**.
2. Do one of these actions:
 - Scroll down to highlight an entry.
 - Press **Search**, enter a name, and press **Search**.
3. Press **Line** and select a line to call on.
4. Press **Select**.

View Your Recent Calls

1. Press **Recents**.
2. Press right or left on the Navigation ring to view different lists.



Access Your Voicemail

1. Press and hold **One** until you hear the ringtone.
2. Follow the voice prompts.



Set the Ring Volume

While the handset is ringing, press **Volume**



up or down.

Change the Volume on a Call

While on a call, press **Volume** up or down.



Set Do Not Disturb

1. Press **Menu**.
2. Select **Settings > Do not disturb**.
3. Highlight your choice.
 - **Disabled** (default): DND mode is off.
 - **Enabled**: DND mode is on.
4. Press **Select** to save the setting.



Set the Coverage Warning

1. Press **Menu**.
2. Select **Settings > Audio Settings**.
3. Highlight **Coverage warning**.
4. Do one of these actions:
 - Press **Off** to stop the tone.
 - Press **On** to play the tone.



User Guide

View the full User Guide at <https://www.cisco.com/c/en/us/support/collaboration-endpoints/ip-dect-6800-series-multiplatform-firmware/products-user-guide-list.html>.